THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	DPS12912583	DATE POSTED:	09/28/16
POSITION NO:	202276	CLOSING DATE:	OUF
POSITION TITLE:	Firefighter		
DEPARTMENT NAME / WORKSITE:	DPS / Fire and Rescue Services Department / Leupp, AZ		

WORK DAYS:	Mon-Fri	REGULAR FULL TIME:	☑		GRADE/STEP:	AB59A
WORK HOURS:	40	PART TIME:	☐	NO. OF HRS./WK.:	$ 26,270.40	PER ANNUM
		SEASONAL:	☐	DURATION :	$ 12.63	PER HOUR
		TEMPORARY:	☐			

DUTIES AND RESPONSIBILITIES:

Responds to fire and emergency calls by completing fire suppression activities for residential, commercial structures, vehicles, and rubbish. Operating apparatus, removing hazards from emergency scenes, rescuing victims from fire and emergency incidents, utilizing fire extinguishing agents and extrication equipment to suppress fires and rescue victims from entrapment. Provided basic emergency medical care for the sick and injured, determines the best immediate medical treatment, by operating life-saving equipment, lifting and moving victims and extracting them from entrapments, as necessary. Maintains firefighting equipment and fire station property by a detailed preventive maintenance on all equipment and machinery, ensuring that fire apparatus and emergency vehicles are operating in normal conditions and deemed safe. Promotes educational classes regarding fire safety to the public, local schools and businesses to reduce the number of fires, provides basic first aid classes to educate the public on the importance of initial first aid treatment for the ill and injured, provides public tours of the fire station, emergency vehicles and equipment. Maintains current medical and firefighting certifications by participating through training and continuing education courses related to medical, rescue, firefighting, driver operator and computer skills to keep with the current national standards.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma or GED; and two (2) years experience in fire and rescue services.
- Must be eighteen years or older.

Special Requirements:

- A favorable background investigation is required. ***(If selected for the position tribal, federal and state background checks must be completed prior to employment at the applicant's expense).***
- A Firefighter Level I Certificate.
- Possess a valid state driver's license; pass a physical examination and a physical agility test as required by the National Fire Standard Form 1001.
- Incumbent must obtain a Navajo Nation Vehicle Operator's Permit, a Cardiopulmonary Resuscitation Certificate (CPR) and a First Aid Certificate within 90 days of date of hire.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of the principles of fire & rescue operations and its functions, skilled in operating a fire apparatus and emergency vehicles, knowledge of building construction and fire behavior, ability to operate and inspect emergency equipment, ability to speak and understand Navajo, attend critical meetings in the absents of Fire Lieutenant, knowledge of the National Fire Incident Reporting System software. Knowledge of the surrounding areas including town, communities, highways, and roads. Have knowledge of the principles and practice of emergency medical care at either the first responder or EMT-Basic level, on scene assessing situations and applying appropriate action (s) in making spontaneous decision. Skill in comprehending and transmitting vital information for reports.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.