

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DPS0479257

DATE POSTED: 09/15/14

POSITION NO: 947880

CLOSING DATE: 09/26/14

POSITION TITLE: EMT INTERN

DEPARTMENT NAME / WORKSITE: DPS/Emergency Medical Services - Tohatchi, NM

WORK DAYS: SUN - SAT REGULAR FULL TIME: GRADE/STEP: Y57A

WORK HOURS: VARIES PART TIME: NO. OF HRS./WK.: _____ \$ 21,486.40 PER ANNUM

SEASONAL: DURATION : _____ \$ 10.33 PER HOUR

TEMPORARY:

DUTIES AND RESPONSIBILITIES:

Must be available for standby or callback 24 hours/7 days/week and work different shifts. Must be available to travel, accept and carry out assignments on a moments notice, on or off the Navajo Nation. Must perform those duties and responsibilities of the EMT Basic Classification as prescribed and in accordance to the principles and practices of Emergency Care while in the field. Must perform those duties and responsibilities as authorized in the EMT Basic procedures while in the Hospital or Clinic. Must assist (in or around) the Facility Emergency Room Department as needed or necessary in Emergency or Post Care procedures. Must perform routine ambulance maintenance procedures, make public awareness and education presentations and communicate effectively, orally and in written form. Must be able to make decisions, work independent. be diligent and resourceful.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma or GED.

Preferred Qualifications:

- Proficient in Microsoft Office software or other computer applications.

Special Requirements

- A favorable background investigation.
- Possess a valid state driver's license and pass a physical examination.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Supplemental Requirements:

Incumbents must obtain a Cardiopulmonary Resuscitation (CPR) Health Care Provider Certificate, a Navajo Nation Vehicle Operator's Permit within 90 days of date of hire; and must obtain an EMT - Basic License within one (1) year of date of hire.

A favorable background investigation is required.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.