THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR08324709
DATE POSTED: 08/29/22
POSITION NO: 244553
CLOSING DATE: 09/20/2022 by 5PM

Position Title: Senior Archaeologist (BIA Facilities)

Department Name/Worksite: Navajo Nation Heritage and Historic Preservation Department, Window Rock, Arizona

Work Days: Monday-Friday
Regular Full Time: Yes
Grade/Step: BQ66A

Work Hours: 40 hours a week
Part Time: No
No. of Hrs./wk.:

Sensitive: No
Seasonal: No
Temporary: No
DURATION:

Per Annum: $53,431.92
Per Hour: $25.59

DUTIES AND RESPONSIBILITIES:
Under general supervision, the Senior Archaeologist will provide professional review, analyses, evaluation and recommendations related to the Navajo Nation cultural and natural resources; provide professional archaeological input and assessment related to ground disturbing activities that ensures archaeological resources, including burials and sacred sites are undisturbed by construction/development activities; monitors and communicates pertinent federal and tribal legislations; apply National Register criteria for identified historic properties (archaeological sites); including traditional cultural properties and burials. Prepare technical reports including project maps, document any cultural resources that were encountered including Traditional Cultural Places and burials. Review formal programmatic agreements, historic preservation plans, project proposals and other documents developed through a cooperative effort between Navajo Nation, Bureau of Indian Affair-Navajo Regional Office and other federal agencies concerning identification, evaluation, preservation of cultural resources and sacred sites across Navajo Nation, projects may integrate resources plan, Memorandums of Agreements, Programmatic Agreements, etc. Conduct field visits to verify location of cultural resources, identify and record archaeological resources, burial and sacred places, etc. Participate in departmental activities such as organizing and digitizing cultural resources inventory reports, meet with BIA and other federal agencies regarding HHPD's mission and projects.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)
Minimum Qualifications:
A bachelor's degree in Anthropology or Archaeology or related field; and three (3) years of experience in archaeological survey and excavation activities.

Special Requirements:
Possess a valid state driver's license.

<<A favorable background investigation>>
(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:
Familiar with NRHP and ARPA legislation; knowledge of Section 106, and familiar with ceramics and lithics, able to identify, record/document, and evaluate archaeological sites. Geographic Information Systems (GIS) training.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.

Revised: 03.05.18