

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: EPA0158135

Date Posted: 08/26/13

POSITION NO: 240039

Closing Date: 09/09/13

CLASS CODE: 3032

POSITION TITLE: Senior Environmental Specialist

DEPARTMENT NAME: NNEPA - Air Quality Control/Operating Permit Program

DEPARTMENT NO: 15 WORKSITE LOCATION: Fort Defiance, AZ

WORKS DAYS/HOURS: \_\_\_\_\_ POSITION TYPE: \_\_\_\_\_ GRADE: R66A

Days: Mon - Fri

Permanent:

SALARY: \_\_\_\_\_

Hours: 8:00am - 5:00pm

Temporary:

Duration: \_\_\_\_\_ \$ 45,011.20 Per Annum

Part-Time:

No. of Hrs/Wk: \_\_\_\_\_ \$ 21.64 Per Hour

**DUTIES AND RESPONSIBILITIES:**

As air pollution compliance officer will have tribal jurisdictional oversight of "major" sources (power plants, natural gas compressor stations, coal mining operations, natural gas fractionation plants, oil and gas exploration and production, etc.) under the Navajo Nation Clean Air Act and the federal Title V Permits program. Will develop multimedia digital forms, procedures and database for tracking permit compliance inspections, compliance inspection reports, and compliance enforcement activities. Will develop and update the emission inventory, with associated reports, and recommendations. Observe and certify air pollution control technology testing activities by major and minor source facilities. Review stack test reports, compliance test reports, compliance test audits for Continuous Emission Monitor (CEM). Independently address and reconcile a broad range of complex environmental compliance issues. Provided assistance on development of tribal air quality regulations that entails review, develop, and implementation of tribal legislations for Navajo Tribal Council approval. Serve as a liaison for project management and contracts with state, federal, consultants, etc. Assist with strategic planning. Participate in non-Air Quality Navajo EPA functions by assisting and/or coordinating (i.e., community outreach, environmental education, annual clean up, annual conference, training, etc.). Assist where needed.

**QUALIFICATION REQUIREMENTS:**

**Education and Training:**

A Bachelor's Degree in Environmental Science, Physical Science, Biology, Chemistry, or closely related field; and

**Experience:**

Four (4) years of experience working with environmental programs and/or projects; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties.

***Preferred: Three (3) years of experience in the Environmental or related field.***

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application)***

**Special Knowledge, Skills and Abilities:**

Knowledge of federal & tribal environmental laws; use of computer applications and ancillary equipment, skill in the use of specialized equipment used in the detection of environmental pollutants, skill in using scientific rules and methods to solve problems; effective communications skills.

**License/Certification Requirements:**

Valid state driver's license and able to attain a Navajo Nation Vehicle Operator's Permit, ***preferred***.

**VETERANS' PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**

**Revised: 1-15-99**