THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **EPA0158124** | Date Posted: **08/26/13**

POSITION NO: **240924** | Closing Date: **09/09/13**

CLASS CODE: **3033**

POSITION TITLE: **Environmental Specialist**

DEPARTMENT NAME: **NNEPA - Air & Toxics Department/Operating Permit Program**

DEPARTMENT NO: **15** | WORKSITE LOCATION: **Fort Defiance, AZ**

WORKS DAYS/HOURS:
Days: Mon - Fri
Hours: 8:00am - 5:00pm

POSITION TYPE:
Permanent: ☑
Temporary: ☐ Duration: _____
Part-Time: ☐ No. of Hrs/Wk: _____

GRADE: R65A

SALARY:
$ 41,516.80 Per Annum
$ 19.96 Per Hour

DUTIES AND RESPONSIBILITIES:

Operate and maintain continuous ambient air monitoring equipment and databases. Upgrade existing monitoring sites through research, installation, and troubleshooting instruments. Collect, analyze, and interpret monitoring data to develop technical documents that communicate air quality index, human health impacts, air quality classification and designations. Update air quality documents and revise according to industry and federal regulatory reviewer comments. Assist with processing CAA Title V operating permit applications through technical reviews, attending permit hearings, and soliciting public comments. Assist with on-site air pollution inspections for compliance of major source (i.e., coal mines, power plants, natural gas companies, etc.) and minor sources (small businesses). Assist with on-site air quality inspections for public complaints of major and minor sources. Participate in other air quality initiatives such as community outreach, annual conference, and training.

QUALIFICATION REQUIREMENTS:

Education and Training:

A Bachelor's Degree in Environmental Science, Physical Science, Biology, Chemistry, or closely related field; and

Experience:

Two (2) years of experience working with environmental programs and/or projects; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties.

Preferred: Three (3) years of experience in the Environmental or related field.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application)

Special Knowledge, Skills and Abilities:

Knowledge of computer/internet access; principles of federal environmental codes/regulations. Knowledge of principals, concepts, and methods of environmental protection program work. Depending on the needs of the Nation, some incumbents may be required to demonstrate fluency in both the Navajo and English languages as condition of employment.

License/Certification Requirements:

Must have a valid state driver's license and able to attain a Navajo Nation Vehicle Operator's Permit, ***preferred*** .

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***