REQUISITION NO: DNR06224670

DATE POSTED: 08/24/22

POSITION NO: 245085

CLOSING DATE: 09/07/2022 by 5PM

POSITION TITLE: Veterinary Mixed Practice

DEPARTMENT NAME / WORKSITE: Division of Natural Resources/Agriculture Department / Shiprock, New Mexico

WORK DAYS: Mon - Fri

WORK HOURS: 8 am - 5 pm

REGULAR FULL TIME: ☑

GRADE/STEP: BR72A

NO. OF HRS./WK.: 40

$ 102,562.56 PER ANNUM

SENSITIVE

SEASONAL

DURATION:

$ 49.12 PER HOUR

NON-SENSITIVE

TEMPORARY

DUTIES AND RESPONSIBILITIES:
Will oversee the day to day functions of the assigned veterinary clinic (Shiprock, NM or Chinle, AZ). Will provide veterinary services for preventative care, routine treatment, emergent care and disease surveillance for both small and large animals. Will provide recommendations for the direction of the clinical services. Will prepare monthly clinic schedules. Will ensure staff coverage for performing veterinary services. Will supervise, instruct and manage assigned staff. Will complete staff performance evaluations. Will provide input and information regarding budget development and expenditures. Will ensure inventory control and equipment maintenance schedules. Will order and/or approve orders of supplies, equipment and other materials. Will perform a high volume of surgical procedures for spay and neuter.
Will provide primary care services for preventative treatment, trauma treatments and animal wellness. Will perform wellness clinics and preventative treatments for equine, bovine, and ovine species. Will provide gelding projects when requested and regulatory services for movement on large animals. Will provide feedback to clients on the services provided. Will provide education, information and assistance. Will attend meetings and gatherings. Will provide technical assistance and services. Will investigate situations and circumstances. Will provide recommendations for improvement. Will prepare required reports. Will maintain statistics and other information. Will prepare required reports.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:
A Doctor of Veterinary Medicine degree; and three (3) years of experience in providing veterinary services for both large and small animals in a veterinary setting.

Special Requirements:
Possess a valid Arizona Veterinary License and a valid New Mexico Veterinary License in good standing or must be able to obtain within 30 days of date of hire. United States Department of Agriculture (USDA) accreditation by the Nation Veterinary Accreditation Program (NVAP).

<<A favorable background investigation>>

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:
Knowledge of applicable Navajo Nation, state, and federal statutes, rules, administrative orders, policies and procedures. Knowledge of a wide range of diseases, symptoms, diagnostic tools and techniques, medicines and surgical procedures associated with the care and treatment of livestock, domesticated and wild animals. Knowledge of animal anatomy and skeletal structures. Knowledge of the basic principles of management, administration and supervision, accounting, bookkeeping, files, records, and case management. Knowledge of community resources and the principles of providing public education and training. Skills in assessing, analyzing and applying diagnostic techniques to individual situations and circumstances. Skill in performing surgical procedures on a variety of livestock species, domesticated and wild animals. Skills in communicating and developing reports and other documents for internal and public dissemination. Skills in operating a personal computer utilizing a variety of software applications. Skills in establishing and maintaining effective and cooperative working relationships. Ability to communicate effectively both written and orally. Ability to organize and collate information and prepare scientific and administrative reports. Ability to organize and supervise the activities of technical and support staff.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS’ PREFERENCE.