THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DGS02724643  DATE POSTED: 08/23/22
POSITION NO: 202359  CLOSING DATE: 09/27/2022 by 5 pm

POSITION TITLE: Senior Automotive Technician

DEPARTMENT NAME / WORKSITE: Fleet Management Department - Shiprock, NM

WORK DAYS: Monday - Friday  REGULAR FULL TIME: 
WORK HOURS: 8 A.M. - 5 P.M.  PART TIME: 
SENSITIVE  NO. OF HRS./WK.: $38,836.80 PER ANNUM
NON-SENSITIVE  SEASONAL: $18.60 PER HOUR
TEMPORARY  DURATION:

DUTIES AND RESPONSIBILITIES:
Perform moderate to considerable difficulty (Gasoline and Diesel) as assigned; preventive maintenance, safety inspections, Brake repairs/service, refinish rotors/drums, replace brake pads, emergency brake shoes, wheel bearing replacement. Transmission service/repairs, filter replacement, cooler line replacement, Differential service/repair, replacement of u-joints, Suspension service/repairs, struts, shocks, ball joints, idler/pitman arm replacement, tie rods, upper/lower control arm replacement, alignment. HVAC service/repair, resistors, switches, motors, refrigerant recover/recharge, condenser, accumulators replace. Engine repairs lifters, gaskets, mounts replacement. Ignition service, replace spark plugs, wires, control modules, sensors, injectors and coils. Coolant repair/replacement of radiator, belts, hose, reservoir. Tires repair/replacement, balance and rotation. Lights repair, wiring, Code 3 police units and Emergency units. Welding repair door hinges, fenders, tailgates, minor repairs. Towing assist with road/recovery. Housekeeping maintain a safe and clean work area and all other assigned duties.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:
• An Associate's Degree in Automotive Technology; and (3) years diagnosing, repairing overhauling and servicing automobiles; or equivalent combination of education and experience.

Special Requirements:
• Posess a valid state driver's license.
• Must obtain a CPR and First Aid certificate.
• Possess federal certification to diagnose/repair air cooling systems.
• Must have auto brake system training.

<<A favorable background investigation>>

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:
SKILLS: Computer literate, able to read schematics, utilize diagnostic equipment, typing, report writing. KNOWLEDGE: Safety Data Sheet (SDS), Customer relations, multi-year vehicle make and model general auto repair, diesel, gasoline and hybrid engine(s), vehicle recovery, welding, metal fabrications, lifting equipment, pneumatic tools, HVAC systems, drivability. ABILITIES: Safety conscious, communication skills, Work involves moderate travel to remote locations. Driving in adverse weather conditions. Lifting, carrying, and moving automotive parts/supplies weighing up to 50 pounds with exposure to potentially hazardous chemicals and solvents.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.

Revised: 03.05.18