THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR01312363**	DATE POSTED:	08/16/16
POSITION NO:	153372	CLOSING DATE:	OUF
POSITION TITLE:	**Senior Engineering Technician**		
DEPARTMENT NAME / WORKSITE:	DNR/Navajo Cadastral Program, Window Rock, AZ		

WORK DAYS:	Monday - Thursday	REGULAR FULL TIME:	☑		GRADE/STEP:	AB60A
WORK HOURS:	10 hrs.	PART TIME:	☐	NO. OF HRS./WK.:	$ 28,600.00	PER ANNUM
		SEASONAL:	☐	DURATION :	$ 13.75	PER HOUR
		TEMPORARY:	☐			

DUTIES AND RESPONSIBILITIES:

The Navajo Nation has a MOA with the US Bureau of Land Management to create cadastral survey marking, and defining land boundaries within the Navajo Nation which is critical to environmental management sentative areas, legally describes lands for leasing or conveyance purposes, community land use plans for economic and community development, and help protect the interest and rights of the Navajo Nation. Performs land surveys within the state AZ, NM, and UT with the US Bureau of Land Management office by installing cadastral monuments to establish townships, ranges, section corners, and plot townships onto geographical maps for recordation's of land status with BIA, Navajo Land Title Data Systems and local County Recorders office. Under the supervision of a Principal Engineering Technician, conducts topographical, differential, traverse and trigonometric surveys; locates boundary and section corners; re-check historical surveys; records field measurements and sketches; and computes survey data. Occasionally, attend joint meeting with the BLM offices and training to meet the safety requirement as a surveyor and liabilities. Utilizes ATV's and heavy equipment in the remote location to conduct cadastral surveys.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

• A high school diploma or GED; and two (2) years engineering technician work experience.

Special Requirements:

• Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Special Knowledge: 1) Knowledge of Geographic Information Systems (GIS), surveying, mapping, and Global Position Systems (GPS) practices; 2) knowledge of basic computer hardware and software; and 3) Knowledge of legal land description development and interpretation. **Skills and Abilities:** 1) Ability to verbally communicate in Navajo language to provide presentation at Chapter meetings; 2) Must have ability to produce written communications for reports writing and correspondences; and 3) Customer services techniques/telephone/etiquette when responding to inquires and complaints. - MUST SPEAK NAVAJO LANGUAGE Must speak Navajo language to effectively communicate with the Navajo people when assigned in the field to communicate with the Navajo people. Possess a valid driver's license to obtain a Navajo Nation Vehicle Operator's Permit. Must be willing to work 10 hours per day , Monday thru Thursday and willing to stay at the designated lodging with the survey crew near job site for four nights. The job requires carrying up to 85 pounds of equipment when hiking several miles in heavy and rugged terrains with deep slopes to conduct mapping and Cadastral surveys.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.