

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOH1524001

Date Posted: 08/16/11

POSITION NO: 941752

Closing Date: OUF

CLASS CODE: 3792

POSITION TITLE: Community Health Nurse

DEPARTMENT NAME: Kayenta Public Health Nursing

DEPARTMENT NO: 152 WORKSITE LOCATION: Kayenta, AZ

WORKS DAYS/HOURS: POSITIVE TYPE: GRADE: S66A

Days: M-F

Permanent:

SALARY:

Hours: 8 AM to 5 PM

Temporary:

Duration: Permanent \$ 51,792.00 Per Annum

Part-Time:

No. of Hrs/Wk: 40 \$ 24.90 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Provider of skilled nursing care to individuals, families and communities; coordinates patient care with medical and other providers; makes referrals to appropriate service to applies care to wound, provides home health care, post-operative, pre-natal care, postpartum/newborns and other hospital and clinic referral and case findings; consults with physicians; performs acute communicable disease follow ups such as such as measles, pertussie, plague, TB, hanta virus, etc.; reviews referrals, determines urgency and assigns to appropriate workers; writes and submits reports as required, meets with other members of healthcare team to improve services to patients; meets with Community Health Workers to exchange information on patients.

Performs home health visits including checking blood pressure, glucometer test for diabetes, temperature, physical assessment and checks medication; arranges transportation; assesses social situation; schedules and discusses appointments with patient; may transport seriously ill patients; provides instructions regarding the use of equipment such as nebulizers, oxygen concentrators, wheel chair, etc.; tracts referrals and provides patient follow-up; conducts hearing and vision screening; provides influenza shots; develops and implements care plans and immunization monitoring; provides patient health/wellness education; provides disease prevention in-service and updates; maintain assigned vehicle.

**QUALIFICATION REQUIREMENTS:**

**Education and Training:**

A Bachelor's degree in Nursing; and

**Experience:** Two (2) years experience in the public health/community health nursing field; or an equivalent combination of education, training and experience which provides the capabilities to perform the described duties.

*(To receive full credit for education/training, applicant must submit copies of college transcript, degree, certificates, diploma, etc.)*

**Special Knowledge, Skills and Abilities:** Navajo language an asset but not required; ability to work independently in an unstructured setting

**License/Certification Requirements:**

Must possess current licensure as a Registered Professional Nurse (R.N.) in assigned state (Arizona, Utah or New Mexico) or current multi-state licensure in a nurse compact state and a valid driver's license. Within 90 days of employment, incumbents who possess current multi-state licensure must obtain licensure in assigned state (Arizona, Utah or New Mexico); and obtain a Navajo Nation Vehicle Operator's Permit and Cardiopulmonary Resuscitation (CPR) certificate.

**VETERANS' PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**

*Revised: 1-15-99*