

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOE0441841

Date Posted: 05/10/10

POSITION NO: 934652

Closing Date: OUF

CLASS CODE: 3671

POSITION TITLE: SENIOR EDUCATION SPECIALIST

DEPARTMENT NAME: Office of Dine Science Math & Technology

DEPARTMENT NO: 44 WORKSITE LOCATION: Tuba City, AZ

WORKS DAYS/HOURS: POSITIONS TYPE: GRADE: N660A

Days: Mon-Fri

Permanent:

SALARY:

Hours: 8:00a-5:00p

Temporary:

Duration: \_\_\_\_\_ \$ 43,451.20 Per Annum

Part-Time:

No. of Hrs/Wk: 40 \$ 20.89 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Works with regional schools, communities, parents, businesses, education entities, tribal, state and federal entities to implement education systemic reform in science, math and technology to increase the achievement levels of all students. Works with the Regional Director to provide professional development to K-12 school staff to develop a training schedule to assist school staff to align curriculum to meet state, local and national science, math, and technology standards. Works and coordinates with the community and businesses to understand and support the work of the regional office to promote and implement systemic reform in science, math and technology. Work with student organizations such as American Indian Society of Engineering Students (AISES), Math, Engineering, Science Associations (MESA), National Honor Society and others to promote science, math and technology student activities

**QUALIFICATION REQUIREMENTS:**

**Education and Training:**

A Bachelor's degree in Elementary, Secondary Education or related field; and  
(Preferred Bachelor's degree in Math or Science)

**Experience:**

four (4) years in the educational field including classroom teaching and supervisory responsibility; or and equivalent combination of education, training, and experience which provides the capabilities to perform the described duties. **(To receive full credit, applicant must submit copies of college transcripts, certificate, diploma, etc.)**

**Special Knowledge, Skills and Abilities:**

Strong organization and management skills to work and coordinate with 25+ schools serving 10,000 students. Expertise in science, math or technology is necessary to assist K-12 teachers in these content area. Strong oral and written skills required.

**License/Certification Requirements:**

PREFERRED: Valid driver's license. Valid applicable Arizona New Mexico or Utah Teacher Certification.

**VETERANS PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**

**Revised: 1-15-99**