THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **DGS0198078** | Date Posted: **08/12/13**

POSITION NO: 202430 | Closing Date: **08/26/13**

CLASS CODE: 4175

POSITION TITLE: **Electrician**

DEPARTMENT NAME: Facilities Maintenance Department - Division of General Services

DEPARTMENT NO: 19 | WORKSITE LOCATION: Crownpoint, New Mexico

WORKS DAYS/HOURS:
Days: Monday - Friday
Hours: 40 Hrs. per week

POSITION TYPE:
Permanent: ☑
Temporary: ☐
Part-Time: ☐

Duration:
No. of Hrs/Wk: 40

GRADE: R61A

SALARY:
$ 29,390.40 Per Annum
$ 14.13 Per Hour

DUTIES AND RESPONSIBILITIES:

Troubleshoots, repairs and/or replaces electric wiring lines, circuits and electrical motors; installs or extends electrical circuits for outlets for interior and exterior lighting; installs conduit and pull wires; services heating furnaces and water heaters; maintains and upgrades wires, dedicated circuits, heating and cooling equipment and junction boxes; maintains, repairs or replaces light bulbs and light fixtures; replaces bearings on motors; troubleshoots and repairs solar systems.

Maintains, repairs, and replaces ballasts, sockets, starters, outlets, and photo cells; services, installs or replaces transformers, breakers, capacitors, fuses, thermostats, heating elements, contactors, relays and heat tapes; order supplies and materials, completes work order forms, time sheets, mileage reports, and status reports; completes electrical inspections; may assist other trades in performance of duties related to plumbing, carpentry, painting, and appliance repairs; performs general maintenance duties and other duties as assigned.

QUALIFICATION REQUIREMENTS:

Education and Training:

A high school diploma or GED; and

Experience:

Two (2) years of progressively responsibility apprentice level commercial or residential electrical installation and repair experience. Knowledge of Safety Procedures and OSHA Regulations.

In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application.

Special Knowledge, Skills and Abilities:

Knowledge of apprentice level electrical contracting methods, practices and procedures; National Electrical Codes; Building Codes and Regulations related to electrical installation; Occupation Safety and Health Regulations and practices; Equipment, Supplies and Specialty Tools related to electrical trades and correct usage thereof; Safety skill and knowledge in the installation, repairing and replacing electrical components and wiring system; Follow National Electrical Code rules and regulations; Follow written and verbal instructions/directives; Read blueprints and electrical schematics; Establish and maintain effective communication skill with other employees and the General Public at all times. Follow all safety procedures and policies at all times. Must be able to lift heavy objects (70 pounds or more).

License/Certification Requirements:

Must be a Licensed Apprentice Electrician and possess a Valid State Driver's License and ability to obtain a Navajo Nation Operator's Permit within 90 days of employment. Some positions may require additional certifications or licenses depending on area of assignment.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***