DUTIES AND RESPONSIBILITIES:
The job duties of a Forest Maintenance Worker centers around being able to accurately conduct and collect forest inventory data while communicating with the Programs & Projects Specialist on the status of the American Rescue Plan Act (ARPA) infrastructure projects. Gather and research all project information, such type of project being processed, project maps, initially identify types of trees to be measured, gather field data collection forms. Ensure all needed field measuring equipment is operational and properly functioning, determine if special field collection equipment is needed and available. Field data collection – locate proposed project location and determine project specifications, such as right-of-way width, determine route of project, locate centerline of proposed project, initiate inventory of forest resources within the proposed project boundaries and mark trees measured. Post-inventory activity – Summarize all field inventory data, ensure accuracy of collected data, develop reports, as necessary, provide all inventory data collection forms and information to the Programs & Projects Specialist for forest product permit development.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)
Minimum Qualifications:
• A high school diploma/GED; and one (1) year of forest and woodlands maintenance and tree thinning or related experience; or an equivalent combination of education and experience.

Special Requirements:
• Possess a valid state driver’s license.
• S 212 Wildland Fire Chainsaw Certificate (Tree Faller)

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:
Knowledge of general maintenance work with the most efficient utilization of equipment Knowledge of safety precautions and procedures applicable to the maintenance of equipment. Knowledge of the operation, maintenance and minor repair to motorized equipment. Skill in the use of hand tools and cleaning equipment. Skill to perform manual and light maintenance work, using hand and power tools. Ability to accept, understand and follow written and/or verbal instructions. Ability to work with limited oversight on projects and daily assignments. Ability to work independently to meet deadlines. Ability to work effectively with the public, co-workers and others.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS’ PREFERENCE.