

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: EPA01514171 DATE POSTED: 08/11/17
POSITION NO: 949856 CLOSING DATE: 08/24/17
POSITION TITLE: Associate Civil Engineer
DEPARTMENT NAME / WORKSITE: Surface and Ground Water Protection Department / Window Rock, AZ
WORK DAYS: Monday to Friday REGULAR FULL TIME: GRADE/STEP: AC63A
WORK HOURS: 8:00am to 5:00pm PART TIME: NO. OF HRS./WK.: _____ \$ 42,619.20 PER ANNUM
SEASONAL: DURATION : _____ \$ 20.49 PER HOUR
TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Under general direction of the Domestic Wastewater and Public Water Systems Supervision Program's Environmental Program Manager, performs duties of considerable difficulty relating to domestic wastewater and public water system design, sanitation engineering, environmental compliance, and enforcement activities; conducts engineering reviews of proposed design and construction inspection of new or modified domestic wastewater and drinking water facilities; permits new or renovated domestic wastewater and public water systems infrastructure through the construction permit process and conducts final construction inspections; and assists in community environmental planning efforts with regard to developing wastewater and drinking water infrastructure; conducts sanitary surveys with program staff to ensure engineering integrity of systems and water quality; attends staff meetings, conferences, seminars, workshops, and training; prepares technical reports, and periodic progress reports/charts; and performs other related duties as may be assigned from time to time by the manager.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in Civil Engineering, Mining, Environmental or related field of academic discipline; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Skills in communication and technical writing; use of engineering software, word-processing, database, and spreadsheet software; and Geographic Information System knowledge desired. Update or get certification in Hazardous Materials Incident. Considerable knowledge of civil and/or environmental engineering, hydrogeology, drinking water quality standards, public water systems, sampling and analysis of drinking water, sanitary engineering and federal/state and Navajo Nation's laws and regulations governing public water systems.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.