

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO:	<u>DOH07218417</u>	DATE POSTED:	<u>08/07/19</u>
POSITION NO:	<u>947976</u>	CLOSING DATE:	<u>Open Until Filled</u>
POSITION TITLE:	<u>Clinical Specialist</u>		
DEPARTMENT NAME / WORKSITE:	<u>NDOH/Division of Behavioral and Mental Health Services, Crownpoint, NM</u>		
WORK DAYS:	<u>Monday-Friday</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/>
WORK HOURS:	<u>80</u>	PART TIME:	<input type="checkbox"/>
SENSITIVE	<input checked="" type="checkbox"/>	NO. OF HRS./WK.:	<u>                    </u>
NON-SENSITIVE	<input type="checkbox"/>	SEASONAL:	<input type="checkbox"/>
		TEMPORARY:	<input type="checkbox"/>
		DURATION :	<u>                    </u>
		GRADE/STEP:	<u>AR67A-F</u>
		\$	<u>DOE</u> PER ANNUM
		\$	<u>DOE</u> PER HOUR
			<u>(\$53,643.20 - \$62,192.00)</u>

**DUTIES AND RESPONSIBILITIES:**

Plans, develops and implements comprehensive treatment programs which incorporate western and traditional/native approaches, techniques and methods; assists and coordinates professional and paraprofessional treatment staff and services using a multi-disciplinary team approach; develops, implements, monitors, and evaluates treatment protocol; ensures professional and paraprofessional staff certification and/or licensure, as required; conducts and provides for training in treatment modalities, collaboration, and networking.

Assigns and evaluates clinical staff caseloads and standards; provides clinical consultation, specialized intervention and treatment referrals; collaborates with subcontractors in developing and implementing clinical services; participates in monitoring and evaluating subcontractors; develops and implements standards for research, data collection and data analysis; prepares complex clinical reports; enforces adherence with tribal, state, and federal laws, policies, regulations, and procedures; assists in preparing clinical service needs budget.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A Master's degree in Counseling, Behavioral Science, Psychology, Social Work, Health Service Administration or related field; and three (3) years supervisory experience, two (2) years of which must have been in a clinical setting.

**Special Requirements:**

- A favorable background investigation.
- Possess a valid state or National Certification and/or Licensure in one of the following: a Certified Professional Counselor Licensed Marriage and Family Therapist (LMFT) or Licensed Independent Social Worker (LISW).

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of applicable Navajo Nation, federal, state and local laws, statutes, ordinances, rules, regulations, policies and procedures; knowledge of the principles and practices of psychology, social work or required field; knowledge of the principles and practices of the counseling profession; knowledge of the 12 core functions of counseling substance abuse patients; knowledge of the traditional behavioral techniques used in diagnosing patient problems.

Skill in selecting appropriate counseling methods such as traditional healing therapy, psychotherapy, family therapy; skill in communicating effectively both in oral and written modes; skill in interacting with patients from various social, economic, cultural, spiritual, and psychological backgrounds; skill in developing and implementing therapeutic techniques for patients.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***