

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: <u>DCD09215946</u>	DATE POSTED: <u>08/02/18</u>	
POSITION NO: <u>244152</u>	CLOSING DATE: <u>08/15/18</u>	
POSITION TITLE: <u>Construction Inspector</u>		
DEPARTMENT NAME / WORKSITE: <u>Community Housing &amp; Infrastructure Dept./Housing improvement Program Fort Defiance, AZ</u>		
WORK DAYS: <u>Monday-Friday</u>	REGULAR FULL TIME: <input type="checkbox"/>	GRADE/STEP: <u>A163A</u>
WORK HOURS: <u>8am-5pm</u>	PART TIME: <input type="checkbox"/>	NO. OF HRS./WK.: _____ \$ <u>37,627.20</u> PER ANNUM
SENSITIVE <input checked="" type="checkbox"/>	SEASONAL: <input checked="" type="checkbox"/>	DURATION : <u>07/18 to 12/18</u> \$ <u>18.09</u> PER HOUR
NON-SENSITIVE <input type="checkbox"/>	TEMPORARY: <input type="checkbox"/>	

**DUTIES AND RESPONSIBILITIES:**

Performs on-site inspection and monitor all residential housing construction activities (building new homes, repairs and renovation) projects to ensure work are structurally complete and in compliance with building safety, engineering and architectural codes, specifications; regulations, ordinances and standards. Enforces building codes and related ordinances by issuing inspection reports and/or violations, complaints or compliance notices. Perform daily inspection of construction safety work environment and assist in conducting on site safety meeting with Construction Supervisor and labor workforce. Inspects and evaluates electrical, plumbing and mechanical and building systems in new and/or existing structures for compliance. Provides expert technical assistance, guidance, information and advice on any deficiencies that require correction. Interprets all related construction diagrams, flood plans; blueprints and scope of work. Completes inspection reports and records construction projects. Arranges for repairs or adjustments of defective material or workmanship. Prepare and submit require reports and project status reports. Attend staff meetings,;

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- An Associate's degree in Building Inspection; and four (4) years of responsible trades/technical experience in construction of major commercial or institutional buildings; or an equivalent combination of education and experience..

**Special Requirements:**

- Posses a valid state driver's license.
- A favorable background investigation.

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of state, local and uniform building codes, laws and regulations. Residential methods and practices, reading construction plans and specifications. Skill in understanding, interpreting and applying building codes and ordinances. Ability to understand and follow oral and written directions and instructions. Maintain effective positive working relationships.

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.**