

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOH0642212

Date Posted: 08/02/10

POSITION NO: 242128

Closing Date: OUF

CLASS CODE: 3911

POSITION TITLE: Epidemiologist

DEPARTMENT NAME: Navajo Division of Health

DEPARTMENT NO: 64 WORKSITE LOCATION: Window Rock, AZ

WORKS DAYS/HOURS: POSITIVE TYPE: GRADE: O68A

Days: Monday-Friday

Permanent:

SALARY:

Hours: 8 am - 5 pm

Temporary:

Duration: \_\_\_\_\_ \$ 59,363.20 Per Annum

Part-Time:

No. of Hrs/Wk: 40 \$ 28.54 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Provide guidance and direction to staff involved in epidemiological investigations and disease surveillance; exercise professional responsibility in the planning, development, organization and investigation of communicable disease outbreaks, chronic illness conditions, disease risk factors, or other adverse health outcomes using epidemiologic methods; determine appropriate methods to conduct disease investigations and surveillance; ensure that strategic plans, mission and values are communicated and integrated into program goals, objectives, work plans and services.

Provide technical assistance to or conduct disease outbreak investigations of infectious, chronic or environmentally-induced diseases or injuries using appropriate epidemiologic methods; prepare specialized or complex reports and surveys. Provide epidemiologic expertise to health programs; develop methods to collect, analyze and disseminate data; perform data analyses and generate descriptive analyses for different audiences; identify program surveillance data needs, design data collection instruments and implement surveillance systems.

Maintain contact with federal, state and tribal agencies, other parties of interest and/or other funding sources including health care professionals to encourage proper reporting of injuries and communicable, chronic and environmentally induced diseases and conditions; communicate with health care providers, social service agencies, schools, federal, state and local officials, the media, and others concerning disease and injury investigations, prevention and control; propose, initiate and/or conduct epidemiologic investigations, surveys and special studies relating to public health.

**QUALIFICATION REQUIREMENTS:**

A Master's degree in Epidemiology, Public Health, Health Care Administration; and two (2) years of experience in epidemiologic investigations or public health programs.

*(To receive full credit for education/training, applicant must submit copies of college transcripts, degree, certificates, diploma, etc.)*

**Special Knowledge, Skills and Abilities:**

Experience using principles/practices of epidemiology, statistics, related research methods; Cultural sensitivity to work with Native American tribe.

**License/Certification Requirements:**

None required

**VETERANS' PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**

Revised: 1-15-99