**THE NAVAJO NATION**
**Department of Personnel Management**
**JOB VACANCY ANNOUNCEMENT**

Requisition No: **DNR0121465** Date Posted: **02/16/10**
POSITION NO: **211893** Closing Date: **OUF**
CLASS CODE: **3339**
POSITION TITLE: **PRINCIPAL GEOLOGIST**
DEPARTMENT NAME: **Minerals Department**
DEPARTMENT NO: **12** WORKSITE LOCATION: **Window Rock, Arizona**
WORKS DAYS/HOURS: POSITION TYPE: GRADE: **O710A**
Days: **Mon - Fri** Permanent: ☑ SALARY **DOE**
Hours: **8:00am - 5:00pm** Temporary: ☐ Duration: $ **76,918.40 - 88,712.00** Per Annum
Part-Time: ☐ No. of Hrs/Wk: **40** $ **36.98 - 42.65** Per Hour

**DUTIES AND RESPONSIBILITIES:**
Responsible for insuring prudent management of mineral resources located on the Navajo Nation. Provides oversight of all matters related to the geology and to the exploration, development, and production of oil, gas and solid minerals on the Navajo Nation. Makes recommendations on mineral policy matters to the Navajo Nation administration. Represents the Navajo Nation on geologic issues before local, state, and federal officials. Insures that technical data, mineral production and revenue records are kept up to date and easily retrievable. Assists the Navajo Nation administration in the negotiation and approval of new mineral projects and/or the renegotiation of existing minerals agreements. Initiates minerals, including oil and gas, related research projects to assess the resources of the Navajo Nation. Monitors all the geological and paleontological studies and research projects on the Navajo Nation. Processes scientific study permit applications on behalf of the Navajo Nation. Assists with preparing mineral and other energy related revenue projections when needed.

**QUALIFICATION REQUIREMENTS:**
**Education, Training/Experience**
A Master of Science degree in Geology and eight (8) years of advanced professional geology experience, four (4) years of which must have been in an advisory administrative capacity. ***(to receive full credit for education/training applicant must submit copies of college transcript, certificates, diploma, etc.)***

**Special Knowledge, Skills and Abilities:**
Must have knowledge of the use of personal computer and software.

**License/Certification Requirements:**
Professional Geologist Registration is preferred but not mandatory.

***VETERANS' PREFERENCE APPLIES***
***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.*** ***Revised: 1-15-99***