**THE NAVAJO NATION**
**Department of Personnel Management**
**JOB VACANCY ANNOUNCEMENT**

Requisition No: **DNR0523909** Date Posted: **08/01/11**
POSITION NO: 203054 Closing Date: **08/12/11**
CLASS CODE: 4148
POSITION TITLE **Equipment Operator**
DEPARTMENT NAME: DNR/Water Resources/Technical, Construction and Operations Branch (Operations Section)
DEPARTMENT NO: 52 WORKSITE LOCATION: Shiprock, NM
WORKS DAYS/HOURS POSITION TYPE: GRADE: R59A
Days: Mon-Fri Permanent: ☑ SALARY:
Hours: 8am-5pm Temporary: ☐ Duration: $ 24,752.00 Per Annum
Part-Time: ☐ No. of Hrs/Wk: 40 $ 11.90 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Ability to operate a variety of heavy duty equipment, such as: 12-T smeal rig, backhoe, dozer, transport trailer, excavator, front-end loader, semi-truck, dump truck, air compressor, farm tractor with implements, trencher, forklift, etc. to perform construction, repair and maintenance of livestock, irrigation and domestic water facilities. Repairs, operation and maintenance of water facility may include inspections, preventive maintenance, minor/major repairs such as, checking, changing and/or refilling lubricating fluids, making adjustments, removing debris, water sampling, monitoring water levels, chlorinating water system, replacing complete windmills, windmill head and/or parts, replace pipes, sucker rods, cylinders, reline/rebuild canals, replace siphons, excavate and replace waterlines, clean out earthen dams, construct sumps, etc. Perform inspection of all equipments prior to and after each use, check and replace fluids as needed, change tires, repair flats, make other minor repairs, adjustments and preventive maintenance. Maintain record of daily activities. Responsible for tribal vehicle and equipments while on assignment.

**QUALIFICATION REQUIREMENTS:**
**Education and Training:**
High school graduate or GED certificate. ***(to receive full credit for education, training and experience, applicant must submit copies of transcripts, degrees, diplomas, certificates, etc.)***

**Experience:**
(1) One year experience operating and maintaining equipment equal to or less than 5 tons.

**Special Knowledge, Skills and Abilities:**
Knowledge of: Basic and safe operation and maintenance of heavy equipment; basic construction practices and procedures; occupational safety guidelines, practices, and procedures; repair, replacement and maintenance of water operating systems and facilities; operating, maintaining and repairing a variety of hand and power tools; or an equivalent combination of training and experience which provides the capabilities to perform the described duties.

Skilled in: Safe operation and maintenance of heavy equipment and machinery; basic construction and maintenance assignments; following verbal and written instructions and diagrams; preparing basic written reports; maintaining inventory of supplies, tools and equipments; following safety practices and procedures related to construction work sites; establishing and maintaining effective working relationships.

Physical Requirements: Must be capable of lifting/carrying materials, equipment, supplies in excess of 100 pounds; climbing to heights of 40 feet or more; working in confined spaces; working in all types of weather conditions.

**License/Certification Requirements:**

1.) Must possess a valid state drivers license; must obtain Commercial Drivers License (Class A or Class B with combination endorsement) within one year of hire; ***(Required)***

2.) N.N. Vehicle Operator's Permit (obtain within 90 days of hire) ***(Required)***

***VETERANS PREFERENCE APPLIES***

*THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.*

Revised: 01-15-99