

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOT10715918

DATE POSTED: 07/30/18

POSITION NO: 241022

CLOSING DATE: 08/13/18

POSITION TITLE: Equipment Mechanic

DEPARTMENT NAME / WORKSITE: NDOT / Department of Roads / TseBonito, NM

WORK DAYS: MONDAY-FRIDAY REGULAR FULL TIME:  GRADE/STEP: A161A

WORK HOURS: 0800-1700 PART TIME:  NO. OF HRS./WK.: \_\_\_\_\_ \$ 31,948.80 PER ANNUM

SENSITIVE  SEASONAL:  DURATION : \_\_\_\_\_ \$ 15.36 PER HOUR

NON-SENSITIVE  TEMPORARY:  \_\_\_\_\_

**DUTIES AND RESPONSIBILITIES:**

Under direct supervision, performs trouble shooting of gasoline and diesel engines, hydraulic systems, steering systems, axles, and electrical systems. Provide preventative maintenance services to heavy equipment or vehicles; repair, recondition service heavy equipment. Troubleshoot and diagnose malfunctions and failures of machine and engines systems and their components. Utilization of proper testing equipment to determine cause of mechanical failures, problems or defects. Ensure efficiency and proficiency of services in all aspects of equipment or vehicle operations. Assist in the procurement of parts, equipment, and materials. Provide field maintenance service when deem necessary so equipment vehicle downtime is minimal, transportation equipment of vehicle to dealer for warranty repairs. Contact with tribal departments, programs, state, county governments, federal agencies, and automotive or equipment dealership to comply with transportation and environmental regulations. Tend to mechanics to ensure the safe repair maintenance and inspection of equipment or vehicle. Ensure and provide proper techniques in servicing or maintaining equipment or vehicle in a timely manner that complies with all transportation requirements and regulations. Ensuring and practicing personnel safety in all areas of workplace, repair equipment or tools are in safe operating condition, conduct inventory, keep materials available by working directly with safety staff, supervisors, administrative support staff. Prepare incident or quarterly reports for progress. Provide assistance in department activities or functions; and performs related work as assigned. Work involves traveling to remote locations, driving in adverse weather conditions and exposure to potentially hazardous chemicals and solvents. Complete First Aid/CPR training during 90 days.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- High School Diploma or GED; 2 years experience in diagnosing, repairing, overhauling, and servicing motor vehicles and/or heavy equipment; or an equivalent combination of education and experience.

**Special Requirements:**

- Possess a valid Commercial Driver's License (CDL) Class A or B License.
- A favorable background investigation.

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of journey level diesel equipment preventive maintenance/repair, computerized diagnostic equipment, mechanical, electrical, hydraulic, compression, maintenance of diesel trucks. Knowledge of occupational safety/health precautions; skilled in using diagnostic tools/equipment, skilled in safely testing, inspecting, maintaining/repairing tractors/trailers, must be able to follow established HazMat Safety practices/procedures.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***