

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DOH11424446

DATE POSTED: 07/29/22

POSITION NO: 947964

CLOSING DATE: Open Until Filled

POSITION TITLE: Health Educator (aka: HIV Educator)

DEPARTMENT NAME / WORKSITE: Navajo Health Education Program - Winslow, AZ

WORK DAYS: Monday - Friday REGULAR FULL TIME:  GRADE/STEP: BQ63A

WORK HOURS: 8:00 am - 5:00 pm PART TIME:  NO. OF HRS./WK.: \_\_\_\_\_ \$ 41,488.56 PER ANNUM

SENSITIVE  SEASONAL:  DURATION : \_\_\_\_\_ \$ 19.87 PER HOUR

NON-SENSITIVE  TEMPORARY:  \_\_\_\_\_

**DUTIES AND RESPONSIBILITIES:**

Under the general supervision of a Senior Health Educator, HIV HE performs professional HIV prevention program services of moderate difficulty by planning, coordinating, developing, implementing specialized programs and conduct program evaluation. HIV HE must demonstrate comfort in addressing human sexual health, HIV screening & testing, counseling and referral services in the community & correctional facilities. Develop, implement and deliver direct public health programs in specialized HIV/AIDS/Sexually Transmitted Infections (STIs), Harm Reduction, preventive health education, public health emergency response and chronic & communicable diseases. Organizes community mobilization activities and events. Coordinates HIV/STI one-to-one or group education at schools, communities, worksites, and correctional facilities. Analyzes needs assessments by utilizing epidemiological data to organize and design HIV programs. Ability to formulate program goals, objectives, methods, and evaluation strategies. Participate in the development of specific phases of more complex HIV/AIDS/STIs and Harm Reduction materials by researching related current public health literature. Assist in the design, development, field testing and evaluation of a variety of health education materials. Delivers oral and poster presentations on a variety of education including substance abuse and sexual health at schools, community, worksites, client-centered programs, and professional organizations. Manage and coordinate community public health awareness and wellness events during HIV/AIDS/STIs National Health Observances. Implement evidence-based curricula and apply best-practices in HIV/AIDS/STI services. Ability to organize and conduct in-service training session on HIV/AIDS/STI health topics. Perform non-clinical rapid HIV screening, testing, counseling and initiate referral to appropriate health providers. Serves as a liaison between clients, health care providers, and community organizations to promote HIV/AIDS/STIs prevention and/or awareness. Reviews, develops, and recommends high quality, culturally appropriate written & audiovisual health education materials. HIV Health Educator shall address risky behaviors to convey behavior change, explain the nature and course of HIV & AIDS virus acquisition and transmission; illustrate breaking the chain of infection and reduce transmission of the virus that causes HIV & AIDS. Advocate for HIV/AIDS/STIs related health issues. Ability to navigate complex health issues. Build & execute social media strategies through research, benchmarking, messaging and audience identification. Assist with maintaining Program social media pages, e.g. Facebook and Instagram, text messaging service (WeRDine), and App (GRNDR).

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A Bachelor's degree in Public Health, Community Health, Health Education, Behavioral Health, or related field; and one (1) year of health education experience; or an equivalent combination of education and experience.

**Special Requirements:**

- A favorable background investigation.
- Possess a valid state driver's license. Bilingual English/Navajo. CPR certificate, First Aid Certification, HIV Counseling, Testing, and Referral services (CTRs) Certification and FMIS Certification within 6 months of hire.

***(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)***

**Special Knowledge, Skills and Abilities:**

Experience working with LGBTQ, minority and low-income populations. Knowledge of public health education methodology and principles. Knowledge of tribal, state and public health organizational function and services. Skilled in communication and maintaining positive working relationships. Public speaking skills are required. Ability to interpret medical terminology. Bi-lingual (Navajo and English). Skilled at Multi-tasking. Experience/familiarity with computers, Microsoft Office Products (Word/Excel/PowerPoint), business email communication systems and internet search capabilities. Knowledge of behavior change, adult learning theory, preferred.

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.**