

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOH15224386 DATE POSTED: 07/26/22
POSITION NO: 944885 CLOSING DATE: 08/26/2022 by 5 pm
POSITION TITLE: SENIOR COMMUNITY HEALTH WORKER
DEPARTMENT NAME / WORKSITE: KAYENTA PUBLIC HEALTH NURSING PROGRAM / INSCRIPTION HOUSE, AZ
WORK DAYS: Monday-Friday REGULAR FULL TIME: GRADE/STEP: BQ62A
WORK HOURS: 8:00 AM - 5:00 PM PART TIME: NO. OF HRS./WK.: _____ \$ 38,836.80 PER ANNUM
SENSITIVE SEASONAL: DURATION : _____ \$ 18.06 PER HOUR
NON-SENSITIVE TEMPORARY:

DUTIES AND RESPONSIBILITIES:

In accordance to established care plan, provide health screening by taking vitals (e.g. blood pressure, respiration, weight, height, random glucose reading, temperature, etc.); checks and/or clean wounds, dresses wounds, monitors and/or administers medication as prescribed under supervision of a health care provider; reviews with client and/or family member the direction of taking prescribed and/or over the counter medications, educates prenatal/postpartum clients with breastfeeding, formula feeding and child development; checks for client's scheduled appointments; arranges for transport if necessary; assists with range of motion exercises; provides translation for patient/client as needed; maintains records of observation, progress, activities and other pertinent information utilizing the patient care component (PCC) and Subjective, Objective, Assessment, and Plan (SOAP) format; reports any significant problems or changes in client's condition and needs to the appropriate nurse/health provider; maintains daily log of activities; enters and maintains client information into Electronic Health Record; maintains strict client confidentiality; assists in the development of care plan; performs chart reviews; assist health care provider with delinquent immunization referrals from public/community health nurse; maintains records of all case findings; provide direct patient/client care; assist with personal hygiene (e.g. bathing, shampooing, foot care, nail care); provide homemaker services including but not limited to cleaning , wash dishes, meal preparation and laundry if necessary. Provides health education on various health topics, including but not limited to communicable diseases, prevention, nutrition, etc.; coordinates services and assists community in the use of other available resources; assists in emergency situations as needed; attend meetings and health related trainings; involves moderate effort in traveling long distance throughout the Navajo Nation to provide health services; and other assigned duties by Supervisor.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A High school diploma or GED; and four (4) years of work experience in providing patient care as a Certified Nursing Assistant; or two (2) years experience as a Navajo Nation Community Health Worker with the NN CHR/Outreach Program.

Special Requirements:

- A favorable background investigation.
- Posses a Current Certified Nursing Assistant (CNA) and a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Bilingual in English and Navajo.

Supplemental Requirements - Incumbent must obtain a Navajo Nation Vehicle Operator's Permit; Basic Life Support for Healthcare Providers (BLS) Certificate; Heartsaver First Aid CPR/AED Certificate; a Navajo Nation Food Handler's Permit within 90 days of date of hire.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.