

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR05824328

DATE POSTED: 07/20/22

POSITION NO: 215174

CLOSING DATE: 08/02/2022 by 5 pm

POSITION TITLE: Grounds Keeper

DEPARTMENT NAME / WORKSITE: Navajo Parks & Recreation Department/Navajo Nation Museum-Window Rock, AZ

WORK DAYS: Monday - Friday REGULAR FULL TIME: GRADE/STEP: BQ55A

WORK HOURS: 8am-12pm & 1pm-5pm PART TIME: NO. OF HRS./WK.: _____ \$ 21,255.84 PER ANNUM

SENSITIVE SEASONAL: DURATION : 10.18 PER HOUR

NON-SENSITIVE TEMPORARY: 4 Months

DUTIES AND RESPONSIBILITIES:

Maintaining a pleasant and functional outdoor space within the vicinity of the Navajo Nation Museum. Operate and maintain garden and landscaping equipment. Rake leaves, pruning trees and/or shrubs, cleaning benches and picnic tables and other structures, applying pest control methods when required and assist with event preparations.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- One (1) year of grounds maintenance, landscaping or gardening experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Able to work irregular hours and/or work on weekends for special events. Knowledge of gardening and landscaping techniques. Physical stamina and the ability to stand for long periods of time. Ability to lift 50 pounds.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.