**THE NAVAJO NATION**
**Department of Personnel Management**
**JOB VACANCY ANNOUNCEMENT**

Requisition No: **DNR0526817** Date Posted: **07/16/12**
POSITION NO: 156417 Closing Date: **07/27/12**
CLASS CODE: 3324
POSITION TITLE: Senior Engineer Technician
DEPARTMENT NAME: DNR/Water Resources/Technical, Construction & Operations Branch
DEPARTMENT NO: 52 WORKSITE LOCATION: Fort Defiance, AZ
WORKS DAYS/HOURS: POSITION TYPE: GRADE: R60A
Days: Mon-Fri **Permanent:** ☑ SALARY:
Hours: 8am-5pm Temporary: ☐ Duration: $ $26,956.80 Per Annum
Part-Time: ☐ No. of Hrs/Wk: 40 $ 12.96 Per Hour

**DUTIES AND RESPONSIBILITIES:**
Lead survey party; run cross-sections, conduct topographic surveys, locate boundaries sections and establish vertifical and horizontal field controls. Plan, design and prepare drawings, maps, charts, etc., organize field surveys, collect records, tabulate and compute data/survey notes and supervisor field activities. Assist with/determine survey methods and provide instructions for proper operation and maintenance of survey and drafting equipment. Assists with/prepare, analyze and make periodic inspections 0n-going water development projects. Instruct rod person on proper surveying methods, explain drawings and construction specification requirement to Heavy Equipment Operators. Interpret topographic maps to find location of project sites; prepare and revise as-built drawings; update and maintain drawings files; compile and submit reports for field trips, project status, weekly and monthly work activities.

**QUALIFICATION REQUIREMENTS:**
**Education and Training:**
High School Diploma and/or GED and ***(to receive full credit for education/training applicant must submit copies of transcripts, degrees and current certificates)***

**Experience:**
two (2) years engineering technican work or an equivalent combination of education, training and experience which provides the capabilities to perform the described duties.

**Special Knowledge, Skills and Abilities:**
Good knowledge of the principles and practices of civil engineering; must be familiar with computers and engineering software applications. Ability to supervisor the work of assigned staff; ability to prepare plans, specifications and technical reports; ability to establish and maintain good working relationship with others.

**License/Certification Requirements:**
Must possess a valid state driver's license and obtain a Navajo Nation Vehicle Operator's Permit within 90 days of employment.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.*** ***Revised: 1-15-99***