THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **DGS1406819** | Date Posted: **07/16/12**

POSITION NO: 242179 | Closing Date: **OUF**

CLASS CODE: 1848

POSITION TITLE: **Network Specialist**

DEPARTMENT NAME: DGS/NN Telecommunication & Utilities (NNTU)

DEPARTMENT NO: 140 | WORKSITE LOCATION: Window Rock, AZ

WORKS DAYS/HOURS:
Days: Mon-Fri
Hours: 8am - 5pm

POSITION TYPE:
Permanent: ☑
Temporary: ☐ Duration:
Part-Time: ☐ No. of Hrs/Wk: 40

GRADE: S64A

SALARY:
$ 43,576.00 Per Annum
$ 20.95 Per Hour

DUTIES AND RESPONSIBILITIES:

To set up local area networks (LAN) and wide area networks (WAN) by configuring and installing network equipment at each site location. Network equipment includes switches, routers, wireless access points, and UPS (battery). Set up VLAN configurations for networks and verify through testing that network is working properly. To monitor and maintain local area networks (LAN) and wide area networks (WAN) to ensure they are working properly. Monitor network performance. Make recommendations for improvements. To troubleshoot and correct network issues with LAN and WAN. To design network and document network configurations. Maintain network documentations. To assign, manage and maintain network accounts. To work with IT staff to implement network equipment. To assist in implementation of IT Projects through technical recommendations and discussions. Able to manage and maintain the Managed Internet Protocol Telephony (MIPT), both local and wide area with installation of network equipment at each site. And attendance at project meetings. Work closely with Information Technology vendors and contractors in purchase of computer networking equipment and ensuring contracted work is performed.

QUALIFICATION REQUIREMENTS:

Education and Training:

Bachelor's Degree in Computer Science, and;

Experience:

One year experience in LAN/WAN system configuration, troubleshooting, planning, design and implementation and firewall and remote systems; or an equivalent combination of education, training and experience which provides the capabilities to perform the described duties. (some experience in the Managed Internet Protocol Telephony)

(To receive full credit for education/training applicant must submit copies of college transcript, certificates, diploma, etc.)

Special Knowledge, Skills and Abilities:

Special skills/knowledge in configuration of network and installation

License/Certification Requirements:

Must possess a Valid State Driver's License and obtain a NN Operator's permit within 90 days of employment.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***