THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR0128940**	DATE POSTED:	**07/14/14**
POSITION NO:	241696	CLOSING DATE:	**07/25/14**
POSITION TITLE:	**Reclamation Specialist**		
DEPARTMENT NAME / WORKSITE:	**DNR/Minerals Department (Surface Mining Program), Window Rock, AZ**		

WORK DAYS:	Mon-Fri	REGULAR FULL TIME:	☑	GRADE/STEP:	Y66A
WORK HOURS:	8am-5pm	PART TIME:	☐ NO. OF HRS./WK.:	$ 46,363,20	PER ANNUM
		SEASONAL:	☐ DURATION :	$ 22.29	PER HOUR
		TEMPORARY:	☐		

DUTIES AND RESPONSIBILITIES:

Inspections of surface coal mining and reclamation operations, review of surface coal mining permit application packages (PAP) modification and revisions, ability to determine that operations are in compliance with permit terms and conditions. Ability to interpret the Surface Coal Mining and Reclamation Act of 1977 (SMCRA) and regulations, participate in U.S. Office of Surface Mining Reclamation and Enforcement (OSMRE) on inspections, mine team meetings and chapter coordination meetings, and ability to conduct independent inspections.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in Science, Engineering, Environmental Science, Range Management, Biology, Geology, Hydrology or a closely related field; and three (3) years of progressively responsible surface mining reclamation experience.

Preferred Qualifications:

- A Master's Degree in Science, Engineering, Environmental Science, Range Management, Biology, Geology, Hydrology or a closely-related field.
- Two (2) years of surface coal mining experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application)

Special Knowledge, Skills and Abilities:

Miner's Safety Training should be completed or the candidate needs to be willing to complete that training; Global Information System (GIS) knowledge; mine reclamation knowledge, be computer literate and have effective written and oral communication skills. Ability to walk long distances and climb steep gradient in the coal mining operations.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.