

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO:	<u>EPA0152130</u>	Date Posted:	<u>07/06/10</u>
POSITION NO:	<u>240038</u>	Closing Date:	<u>07/19/10</u>
CLASS CODE:	<u>3318</u>		
POSITION TITLE:	<u>Associate Environmental Engineer</u>		
DEPARTMENT NAME:	<u>NNEPA-Air Quality Control/Operating Permit Program</u>		
DEPARTMENT NO:	<u>015</u>	WORKSITE LOCATION:	<u>Fort Defiance, AZ</u>
WORKS DAYS/HOURS:		POSITION TYPE:	GRADE: <u>N630A</u>
DAYS:	<u>Mon-Fri.</u>	Permanent: <input checked="" type="checkbox"/>	SALARY
HOURS:	<u>8:00am-5:00pm</u>	Temporary: <input type="checkbox"/>	Duration: <u>\$ 33,737.60</u> Per Annum
		Part-Time: <input type="checkbox"/>	No. of Hrs/Wk: <u>16.22</u> Per Hour

**DUTIES AND RESPONSIBILITIES:**

Under general direction of Environmental Program Supervisor and Environmental Engineer and technical guidance of Department Manager, perform duties of considerable difficulty to Operating Permit Program (Title V major source facilities) in engineering design of manufacture apparatus, plant facilities, components, and other impacts of air quality. Review permit applications with guidance from Managers to ensure completeness to begin drafting the operating permit. Ensure all applicable requirements are included in the permit. Check emission calculations, review public comments, and review final permit. Assist Compliance officers in developing protocols for inspections, data collections, maintain emission inventory, assist in observance of Relative Accuracy Testing Audit (RATA) and Continuous Emission Monitoring (CEMS). Assist in dispersion modeling, AFS reporting, and compliance air monitoring. Attend and participate in preparing technical reports, periodic progress reports, develop charts, and provide recommendations for potential improvements or modifications. Outreach, attend facility meetings on behalf of the program, and assist with public hearing and respond to response to comments.

**QUALIFICATION REQUIREMENTS:**

**Education and Training:**

A Bachelor's Degree in Environmental, Chemical or Civil Engineering or related field of academic discipline.

*(To receive full credit for education/training, applicant must submit copies of transcripts, degree, diploma, certificates, etc).*

**Special Knowledge, Skills and Abilities:**

Knowledge of computer and Internet access and principles of federal environmental codes/regulations. Knowledge of research methods and practices, basic mathematical formulas.

**License/Certification Requirements:**

Must possess a valid State Driver's License and within 90 days of employment must obtain a Navajo Nation Vehicle Operator's Permit.

**VETERANS' PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.** Revised: 01-15-99