

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: EPA01515730 DATE POSTED: 07/02/18
 POSITION NO: 240039 CLOSING DATE: 07/13/18
 POSITION TITLE: Senior Environmental Specialist

DEPARTMENT NAME / WORKSITE: Navajo EPA - Air & Toxics Department/Operating Permit Program, Ft. Defiance, AZ
 WORK DAYS: Monday-Friday REGULAR FULL TIME: GRADE/STEP: A166A
 WORK HOURS: 8:00 am-5:00pm PART TIME: NO. OF HRS./WK.: _____ \$ 48,464.00 PER ANNUM
 SENSITIVE SEASONAL: DURATION : _____ \$ 23.30 PER HOUR
 NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Conducts compliance inspections of Title V facilities and minor source facilities required to have applicable permits. Conducts permit compliance evaluation inspections on all facilities with active permits, including writing reports for inspections conducted, and assisting the facility to meet compliance. Will prepare reports as necessary to record violations of permit conditions. Incumbent will be required to perform field observations, e.g., RATA, CEMS, Opacity testing, maintain and update database of field activities completed, conduct follow-ups, and conduct educational outreach. Will work as a team on group projects related to air monitoring, data collection, data validation, regulations updates. Collaborate with Environmental Engineer(s) to review, critique air quality permit estimate emissions and projected emission impacts. Assess whether proposed operations, emissions, and emission impacts comply with relevant limitations. Ensure permittee develops necessary emission monitoring, parametric monitoring strategies demonstrating compliance with permit conditions. Initiates corrective actions through reasonable approaches to obtain compliance with established regulations; notifies appropriate supervisory staff regarding non-compliance findings; coordinates with multiple individuals, departments, agency representatives, community leaders and others in resolving complaints/violations. Reviews and maintains records of emission fees, emission fee letters, reviews on consumer index for current market rates for emissions, prepare yearly financial report to USEPA.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in Physical Science, Biology, Chemistry, Environmental Science, or a closely related field; and two (2) years of experience working with environmental programs and/or projects.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of applicable federal and tribal environmental laws; experience with Microsoft applications (Word, Excel, Access), ancillary equipment, and specialized equipment used in the detection of environmental pollutants. Advance knowledge of collecting, analyzing and interpreting environmental data. Excellent interpersonal, organizational, oral and technical writing. Navajo speaking individual preferred.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.