DUTIES AND RESPONSIBILITIES:
Under general supervision, performs semi-skilled work of routine difficulty in the maintenance of Four Corners Monument, buildings, camp/picnic grounds, signs and recreational facilities; performs related work as assigned. Constructs, installs and repairs benches, tables, shelters, fences, trails, comfort stations and related facilities and equipment at viewpoints, campgrounds, picnic area, rest area, parks and other recreation areas; uses power and hand tools and other related equipment; maintains supplies, materials, equipment and facilities; erects and installs signs at parks and recreation areas. Picks up and deposits refuse, discards building materials and other items; provides janitorial and related services to public facilities, buildings, office and grounds; responds to inquiries from the public, assists clerks and other staff. Other duties assigned.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)
Minimum Qualifications:
• A high school diploma/GED; and two (2) years experience in construction, maintenance, park and facility maintenance; or an equivalent combination of education, and experience.

Special Requirements:
• A favorable background investigation.
• Posses a valid state Driver's license.

(To receive full credit for education, certification or licensure, transcripts, copies of degrees, certificates and other appropriate documents must be submitted along with employment application)

Special Knowledge, Skills and Abilities:
Knowledge of carpentry methods and practices; maintenance and use of wood working power and hand tools; occupational safety and health regulations; practices and procedures; knowledge of project management methods and practices; knowledge of estimation of goods, materials and supplies necessary to complete assigned projects; Skill in safety utilizing woodworking tools, power tools, materials and supplies; reading interpreting diagrams, assist less experiences carpenters; following verbal and written direction; operating tractor, backhoe or other heavy machinery as needed; Skill in establishing and maintaining effective working relationships with other staff; work requires loading, carrying, transporting materials and supplies up to 50 pounds; work environment requires climbing, kneeling, stooping and working in confined areas and heights over 30 feet high; exposure to toxic chemicals and fumes.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS’ PREFERENCE.