THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

Requisition No:	**DNR0407894**	Date Posted:	**06/17/13**
POSITION NO:	935991	Closing Date:	**06/28/13**
CLASS CODE:	3173		

POSITION TITLE: **RANGER RECRUIT**

DEPARTMENT NAME: DNR/DEPARTMENT OF RESOURCE ENFORCEMENT

DEPARTMENT NO: 40 WORKSITE LOCATION: Tuba City, AZ

WORKS DAYS/HOURS:
Days: Shift Schedule
Hours: Flexible

POSITION TYPE:
Permanent: ☑
Temporary: ☐
Part-Time: ☐

Duration:
No. of Hrs/Wk: 40

GRADE: R56A

SALARY:
$ 19,136.00 Per Annum
$ 9.20 Per Hour

DUTIES AND RESPONSIBILITIES:

On-the-Job training in law enforcement methods and procedures related to renewable and non-renewable natural and cultural resources and livestock health and inspection laws. Practical fieldwork includes being assigned to accompany and assist ranger in their tour of duty. participate in rescue operation; learn to administer first-aid; how to protect crime scenes; conduct preliminary investigations regarding violations of natural, cultural and livestock matters: interview, interrogate, photograph crime scenes and sketch crime scenes. Use communication equipment; hand held radio, vehicle radio, GPS and proper response procedures in requesting calls for assistance. Inspect livestock; issue livestock inspection forms; reading brands and provide brand verification. Provide information and presentation at the local chapters, schools, and various programs requesting information or presentation. Gathers all necessary information on complaints requiring or requesting rangers' assistance for investigating natural resource violations. Prepares reports; issues appropriate regulatory permit; gathering evidence and obtaining witnesses; seizes livestock pursuant to NNC 3; performs typing, filing and clerical duties; assists radio dispatchers; maintains a daily log of activities and reports required.

QUALIFICATION REQUIREMENTS:

Education and Training:

High School Diploma or GED;

Experience:

Participates in on-the-job training and practical field work designed to gain knowledge, skills, abilities and work traits required of a Navajo Nation Ranger, ***preferred*** .

In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application.

Special Knowledge, Skills and Abilities:

Have a basic understanding of conservation and preservation of natural and cultural resources. First-aid and CPR; ability to speak and write clearly; ability to speak and understand Navajo; ability to adapt and learn; maintain positive working relationship with co-workers and the public. Ability to carry out written, oral command or orders; understand and interpret law and regulations pertaining to natural resources. Perform duties in adverse weather conditions; maintain physical fitness; operate a four wheel drive vehicle.

License/Certification/Special Requirements:

Applicant's must be 21 years of age. Must possess a valid State Driver's License and ability to obtain a Navajo Nation Operator's Permit within 90 days of employment.

VETERANS PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***