THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR01312039**	DATE POSTED:	**06/13/16**
POSITION NO:	**243358**	CLOSING DATE:	**OUF**
POSITION TITLE:	**Environmental Specialist**		
DEPARTMENT NAME / WORKSITE:	**DNR/Navajo Land Department/Window Rock, AZ**		

WORK DAYS:	**Monday - Friday**	REGULAR FULL TIME:	☑		GRADE/STEP:	**AB65A**
WORK HOURS:	**8:00 am - 5:00 pm**	PART TIME:	☐	NO. OF HRS./WK.:	$ **44,054.40**	PER ANNUM
		SEASONAL:	☐	DURATION :	$ **21.18**	PER HOUR
		TEMPORARY:	☐			

DUTIES AND RESPONSIBILITIES:

Independently undertakes and conducts environmental studies that include but aren't limited to monitoring and enforcing prescribed regulations that pertain to the clean up of environmentally hazardous sites that include pesticide violations, archeological processes; collects samples and analyzes; plans and coordinates the closure of open land fills; assures compliance with established environmental policies, procedures, initiates corrective environmental action by determining most reasonable approach in obtaining compliance with established regulations; coordinates with departments, agency representatives, community leaders and others in resolving complaints and violations, notifying supervisory staff regarding non-compliance findings; adheres to directives including environmental, threatened and endangered species; assures compliance with established environmental polices, procedures and directives of the assigned programs; schedules and provides pubic information/education to the general public, departments/programs and public officials; develop technical reports, weekly reports; review environmental documents for sufficiency in the 164 legislative process.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

• A Bachelor's degree in the Physical Sciences, Biology, Chemistry, or a closely related field; and one (1) year of experience working with environmental programs and/or projects.

Special Requirements:

• Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Work requires operating a vehicle, lifting, carrying paper, supplies and materials weight up to 25lb

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.