

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DCD09223988

DATE POSTED: 06/10/22

POSITION NO: 244206

CLOSING DATE: 06/23/2022 by 5pm

POSITION TITLE: CARPENTER

DEPARTMENT NAME / WORKSITE: DCD/CHID/ Housing Improvement Program/Fort Defiance, AZ

WORK DAYS: Monday - Friday REGULAR FULL TIME: GRADE/STEP: BQ60A

WORK HOURS: 40 hours/week PART TIME: NO. OF HRS./WK.: _____ \$ 32,635.44 PER ANNUM

SENSITIVE SEASONAL: DURATION : _____ \$ 15.63 PER HOUR

NON-SENSITIVE TEMPORARY:

DUTIES AND RESPONSIBILITIES:

Perform carpentry duties from rough to finish work by phases to complete a new construction, addition or renovate existing house; demolition of existing house, if any. Complete carpentry including site preparation, footing, foundation, exterior/interior walls, roof, interior walls, paint, install doors, windows, floor tiles, stove, cabinets, trim work. Follows specific instruction as outlined by the supervisor or staff; applies standard measurements, specifications and instructions, deviation from prescribed measurements is discussed with supervisor or senior staff. Clean tools and equipment; secures all equipment and tools before leaving work site; maintains a safe work environment; may be required on occasion to perform other construction related activities such as plumbing and electrical work.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- Two (2) years of general carpentry work experience; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid state driver's license.
- A favorable background investigation.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of journey level carpentry methods and practiced; use of working power and hand tools; occupational safety and health practices and procedures; estimation of goods, materials and supplies necessary to complete assigned work. Skill in reading and interpreting diagrams, drawings, blueprints and required building codes. Ability to understand and follow oral and written directions and instructions. Maintain effective positive working relationships. Require travel reservation wide. (Projects are scattered throughout the reservation). Work requires loading, carrying and transporting materials and supplies weighing up to 50 pounds; exposure to toxic chemicals and fumes; climbing, kneeling, bending, stooping and working in confined spaces and at heights over 30 feet.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.