**THE NAVAJO NATION**
**Department of Personnel Management**
**JOB VACANCY ANNOUNCEMENT**

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| REQUISITION NO: | **DNR0627850** | Date Posted: | **06/03/13** |
| POSITION NO: | 242809 | Closing Date: | **06/14/13** |
| CLASS CODE: | 3071 | | |
| POSITION TITLE: | **SENIOR EXTENSION AGENT** | | |
| DEPARTMENT NAME: | Navajo Department of Agriculture / Veterinary & Livestock Program | | |
| DEPARTMENT NO: | 62 | WORKSITE LOCATION: | Window Rock, AZ |
| WORKS DAYS/HOURS: | | POSITION TYPE: | |
| Days: | Mon.-Fri. | Permanent: | ☑ |
| Hours: | 8am-5pm | Temporary: | ☐ |
| | | Part-Time: | ☐ |

GRADE: R61A
SALARY:
Duration: _____ $ 29,390.00 Per Annum
No. of Hrs/Wk: 40 $ 14.13 Per Hour

**DUTIES AND RESPONSIBILITIES:**
Ability to perform technical work in animal health in support of veterinary medical program; Under guidance of Chinle Agency Veterinarian to implement Scrape eradication program for the Navajo Nation; will communicate directly with sheep/goat producers; able to conduct field investigation on sheep health and general herd health; collect and submit laboratory specimens utilizing the Scrape eradication program protocols established by the United States Department of Agriculture; provide outreach education to chapter communities; work with grazing officials, land boards and farm board members; deliver radio announcements and establish written flyers, posters and other publications to assist with attracting sheep/goat owners to participate in the Scrape Eradication Program; provide mandatory monthly, quarterly and annual reporting where documentation is critical for this position; able to coordinate, plan and implement a weekly time schedule; coordinate services and communication with NNVLP, NN Departments, state and federal agencies; work closely with sheep/goat producers and other assigned duties from supervisor.

**QUALIFICATION REQUIREMENTS:**
**Education and Training:**
An Associate's degree in Agriculture, Animal Science, Agronomy, Horticulture, Animal Health or a closely related field; and

**Experience:**
three (3) years of progressively responsible experience that involved rendering technical assistance in an agriculture or ranching environment; or an equivalent combination of education, training, and experience which provides the capabilities to perform the described duties.

**In order to receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with the employment application.**

**Special Knowledge, Skills and Abilities:**
Knowledge of basic animal health, nutrition, and treatment; skilled in analyzing and assessing situations and circumstances and applying correct discipline, information, rules, regulations and procedures; skilled in operating a personal computer and a variety of software; establish and maintain an effective and cooperative working relationship with other departments.

**License/Certification Requirements:**
Applicant must possess a valid state driver's license and ability to obtain a NN Operator's Permit within 90 days of employment.

## *VETERANS' PREFERENCE APPLIES*

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.*** ***Revised: 1-15-99***