THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	**DNR01215507**	DATE POSTED:	**05/29/18**
POSITION NO:	**930447**	CLOSING DATE:	**06/30/18**
POSITION TITLE:	**Senior Reclamation Specialist**		
DEPARTMENT NAME / WORKSITE:	DNR/Minerals Department - Surface Mining Program, Window Rock, Arizona		
WORK DAYS:	Mon-Fri	REGULAR FULL TIME: ☑	GRADE/STEP: AI68A
WORK HOURS:	8am-5pm	PART TIME: ☐ NO. OF HRS./WK.:	$ 57,574.40 PER ANNUM
SENSITIVE	☐	SEASONAL: ☐	$ 27.68 PER HOUR
NON-SENSITIVE	☑	TEMPORARY: ☐ DURATION :	

DUTIES AND RESPONSIBILITIES:
Inspection of surface coal mining and reclamation operations, reviews surface coal mining permit application packages and mine permits renewal applications. Conducts administrative review of surface mining operations, which includes water quality data, soil and stabilization contouring. A thorough understanding of the Surface Mining Control and Reclamation Act of 1977 (SMCRA) regarding regulation implementation, approved mining permits and environmental protection issues. Acts as liaison between the U.S. Office of Surface Mining Reclamation & Enforcement and Navajo Nation Division of Natural Resources. Coordinate with U.S. Bureau of Indian Affairs in monitoring surface disturbance, post-mine reclamation activities including long-range livestock and range-management plans for revegetated areas on the Navajo Nation. In addition, work with U.S. Bureau of Land Management on mining and coal resource recovery protection plans. Furthermore, assist other Federal and Navajo Nation Agencies in providing discussion on revegetation standards environmental issues and mining impacts on water resources. Requires extensive travelling for mine inspections, trainings and meetings. Reviews mines reclamation bond release applications. Schedules and assigns staff to conduct mine inspections, provides technical assistance and responds to inquiries and complaints regarding surface mining activities on Navajo Nation. Must be familiar with blasting operations and understand safety procedures set forth by the mines. Responsibilities encompass coordination and oversight of the Surface Mining Program-Inspection Section.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)
Minimum Qualifications:
• A Bachelor's degree in Science, Engineering, Environmental Science, Range Management, Biology, Geology, Hydrology or a closely related field; and six (6) years progressively responsible engineering and reclamation experience, two (2) years of which must have been in a supervisory capacity.

Special Requirements:
• Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:
Ability to walk long distances and climb steep gradient in the coal mining operations. The job involves field work and excellent verbal and written communication skills is essential to be successful in this position.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.