

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DPS04713849  
POSITION NO: 944976  
POSITION TITLE: \_\_\_\_\_

DATE POSTED: 05/17/17  
CLOSING DATE: OUF

DEPARTMENT NAME / WORKSITE: DPS / Emergency Medical Services / Inscription House, AZ  
WORK DAYS: MON - FRI REGULAR FULL TIME:  GRADE/STEP: AB64A  
WORK HOURS: 8:00AM-5:00PM PART TIME:  NO. OF HRS./WK.: \_\_\_\_\_ \$ 40,414.40 PER ANNUM  
SEASONAL:  DURATION : \_\_\_\_\_ \$ 19.43 PER HOUR  
TEMPORARY:  \_\_\_\_\_

**DUTIES AND RESPONSIBILITIES:**

Must be available on a 24 hour/days/week basis. Will be subject to callback or standby duty. Will provide direct management/supervision over a staff of eleven (11) or twelve (12). Will be responsible for the care and maintenance of ambulance unit. Must be able to plan, coordinate, direct, organize and control the activities of a Emergency Medical Service "Service Base" to which assigned. Must be able to travel or take assignments on moments notice. Must be able to teach or talk to citizens, schools, or individuals about the services of Emergency Medical Service.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

**Minimum Qualifications:**

- A high school diploma or GED; and four (4) years experience as an Emergency Medical Technician Basic, Intermediate, or Paramedic, one (1) year of which must have been managing and/or training Emergency Medical Technicians, Paramedics or related programs.

**Special Requirements**

- A favorable background investigation is required.
- Possess a current Emergency Medical Technician-Basic, Emergency Medical Technician Intermediate or Paramedic License; a valid state drivers license; a current Cardiopulmonary resuscitation (CPR) Health Care Provider certificate.

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Must be familiar with Hospital or Clinic Systems; filing, typing, recordkeeping, some computer knowledge and standard office practice.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***