

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR06220994

DATE POSTED: 05/03/21

POSITION NO: 244529

CLOSING DATE: 05/14/2021 by 5pm

POSITION TITLE: Ranch Hand

DEPARTMENT NAME / WORKSITE: Agriculture, NN Horse Management / Window Rock, AZ

WORK DAYS: Monday-Friday REGULAR FULL TIME: GRADE/STEP: BJ61A

WORK HOURS: 8AM-5PM PART TIME: NO. OF HRS./WK.: _____ \$ 34,514.64 PER ANNUM

SENSITIVE SEASONAL: DURATION : _____ \$ 16.53 PER HOUR

NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Provide manual labor, maintenance and 'cowboy duties' to the Navajo Nation Department of Agriculture (NNDA) with all feral horse removal activities such as horse round ups, horse entrapment and horse seizures under the horse management project. May be asked to assist other programs within the department with various projects. Responsible for mileage and time logs, routine inventory on all equipment, hauling and transporting of livestock, set up corral panels in remote areas, maintain department trucks, ATVs, UTVs, and Dirt Bikes. Will be required to chase and capture feral horse and other livestock by means of a horse, off road utility vehicle, all terrain vehicle or dirt bike. Tagging and identifying horses and other livestock. assisting in live animal demonstrations, feeding and watering of livestock.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A High School Diploma/GED; Two (2) years experience in working livestock, operating and repairing machinery/equipment and maintaining property; or an equivalent combination of education and experience.

Special Requirements:

- Posses a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of animal husbandry, ability to work under pressure in an unpredictable work environment, highly motivated, able to work beyond the regular tour of duty, able to complete projects with limited or no supervision. Ability to handle and transport livestock, ability to operate UTVs, ATVs, & Dirt Bikes. CDL, Welding certificate, Beef Quality Assurance, and Deputy livestock inspector training.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.