

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	<u>DNR06220993</u>	DATE POSTED:	<u>05/03/21</u>		
POSITION NO:	<u>244527</u>	CLOSING DATE:	<u>05/14/2021 by 5pm</u>		
POSITION TITLE:	<u>Senior Extension Agent</u>				
DEPARTMENT NAME / WORKSITE:	<u>Agriculture, NN Horse Management / Window Rock, AZ</u>				
WORK DAYS:	<u>Mon. - Fri.</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/>	GRADE/STEP:	<u>BJ61A</u>
WORK HOURS:	<u>8:00 am - 5:00 pm</u>	PART TIME:	<input type="checkbox"/>	NO. OF HRS./WK.:	<u>34,514.64</u> PER ANNUM
SENSITIVE	<input checked="" type="checkbox"/>	SEASONAL:	<input type="checkbox"/>	DURATION :	<u>16.53</u> PER HOUR
NON-SENSITIVE	<input type="checkbox"/>	TEMPORARY:	<input type="checkbox"/>		

DUTIES AND RESPONSIBILITIES:

Perform development and management activities on Feral Horse Removal projects related to agricultural needs on the Navajo Nation. Perform technical work concerned with equine husbandry. Will supervise Ranch Hands in field and at the office; ensuring they are up-to-date with all required licenses, certificates and are capable to complete the rigorous work expected of them. Work with Navajo Nation Chapters, Grazing Officials, Land Board Officials, Department of Resource Enforcement and Federal Government Bureau of Indian Affairs to coordinate the capture of feral horses across the Navajo Nation. Provide education and outreach to Navajo communities and chapters on equine management practices. Assemble and update equine removal data. Handling and transporting livestock. Attend meeting, seminars and trainings. Prepare reports, conduct on site field recon by using all terrain vehicles. Maintain a comprehensive database of equine removal activities, will ensure data is available on a daily, monthly, quarterly, and annual basis.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma/GED; and two (2) years of progressively responsible experience that involved rendering technical medical assistance in a veterinary clinic, in agriculture, ranching or closely related environment; or an equivalent of education and experience.

Special Requirements:

- A favorable background investigation.
- Possess a valid state drivers license

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Must be able to obtain a Navajo Nation operator's permit within 30 days of hire. Knowledge of Navajo Nation Livestock, grazing and land use rules, policies and procedures. Ability to handle and transport livestock, ability to supervise, Microsoft proficient, ability to present, ability to operate all terrain vehicles, ability to operate basic heavy equipment, oral and written communication skills.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.