

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DNR0133095

Date Posted: 04/26/11

POSITION NO: 153374

Closing Date: 05/09/11

CLASS CODE: 3324

POSITION TITLE: Senior Engineering Technician

DEPARTMENT NAME: DNR/NAVAJO LAND DEPARTMENT

DEPARTMENT NO: 13

WORKSITE LOCATION: Window Rock, AZ

WORKS DAYS/HOURS:

POSITION TYPE:

GRADE: N60A

Days: Monday. - Friday.

Permanent:

SALARY:

Hours: 8:00am - 5:00pm

Temporary:

Duration: _____

\$ 26,956.80 Per Annum

Part-Time:

No. of Hrs/Wk: 40+

\$ 12.96 Per Hour

DUTIES AND RESPONSIBILITIES:

Under supervision of the Principal Engineering Technician, Navajo Land Department/Navajo Cadastral Program, serves as survey technician to conduct topographical; route; leveling; differential; traverse; and trigometrical surveys; locates surveyed boundaries and section corners; records and sets new brass caps or monumentations; computes survey data in coordination with Arizona Bureau of Land Management (BLM) standard; conducts and provides on-the-job training to new and/or temporary employees. Conducts field activities to ensure work is within design specification working with Bureau of Indian Affairs (BIA) and BLM survey crew. Ability to carry more than 85 pounds of heavy equipments through deep terrain; requires heavy manual labor work utilizing a shovel/pit in locating land marks; operating a jack hummer and ability to operate ATV through rough terrain to carry survey equipments. Required to attend Arizona BLM, BIA and the department meetings; coordinates program activities with other Navajo Nation offices, federal, state government agencies, and the Navajo Nation Chapters of special assignments as required. Provides monthly reports and other investigative reports.

QUALIFICATION REQUIREMENTS:

Education, Experience and Training:

A high school diploma or GED and two (2) years engineering technician work experience; or an equivalent combination of education, training, and experience, which provides the capabilities to perform the described duties. Must possess a valid state driver's license and a valid Navajo Nation vehicle operator's permit. Must demonstrate the ability to communicate in the **Navajo language. (to receive full credit for education, training and experience, applicant must submit copies of transcripts, degrees, diplomas, certificates, etc.)**

Special Knowledge, Skills and Abilities:

Basic knowledge of Geographical Information System (GIS) and Global Positioning System (GPS), surveying; reading methods of engineering specification; knowledged of computer hardware, software and related to area of assignments; Ability to communicate verbal (Navajo & English) and written development of reports, research, analyze technical information. Must be willing to travel and carry more than 85 pounds of survey equipment to conduct survey and must be willing to work flexibility hours.

License/Certification Requirements:

Most possess a valid State Motor Vehicle Operators License and obtain a Navajo Nation Operators Permit within 90 days of employment. **VETERANS PREFERENCE APPLIES**