

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DODE04419694 DATE POSTED: 04/16/20
POSITION NO: 934652 CLOSING DATE: Open Until Filled
POSITION TITLE: Senior Education Specialist
DEPARTMENT NAME / WORKSITE: Office of Diné School Improvement/Tuba City, Arizona
WORK DAYS: Monday-Friday REGULAR FULL TIME: GRADE/STEP: BC66A
WORK HOURS: 8:00 a.m.-5:00 p.r PART TIME: NO. OF HRS./WK.: _____ \$ 50,169.50 PER ANNUM
SENSITIVE SEASONAL: DURATION : _____ \$ 24.12 PER HOUR
NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Works with schools, communities, parents, businesses, educational entities, tribal, state and federal entities to implement education systemic reform in science, math and technology to increase the achievement levels of all students. Utilizes Using Data Process curriculum tool with school data teams including implementation of the Dine' School Accountability Plan. Works with Principal Education Specialist to provide professional development to K-12 school staff to develop a training schedule to assist school staff to align curriculum to meet state, local and national science, math and technology standards with Using Data Process practice. Works and coordinates with the community and stakeholders to understand and support the work of the focal schools to promote and implement systemic reform in science, math and technology. Work with student organizations such as American Indian Society of Engineering Students (AISES), Math Engineering, Science Associations (MESA), National Honor Society and others to promote science, math and technology student activities.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in Elementary, Secondary Education or related field; and four (4) years in the educational field including classroom teaching and supervisory responsibility.
- Must have strong organization and management skills to work and coordinate with 26+ schools servicing 10,000 students. Expertise in Science, Math or technology is necessary to assist K-12 teachers in these respective content areas. Strong oral and written skills required.

Special Requirements:

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Bachelor's degree in education or an education specialist degree and three years of classroom teaching, including supervisory or administration experience, or an equivalent combination of training and experience which provides the capabilities to perform the describe duties. Preferred degree in Math or Science.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.