

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DPS12917593

DATE POSTED: 04/05/19

POSITION NO: 243582

CLOSING DATE: 05/25/2019 5:00pm

POSITION TITLE: Senior Firefighter

|                             |   |                    |                                     |                  |                               |
|-----------------------------|---|--------------------|-------------------------------------|------------------|-------------------------------|
| DEPARTMENT NAME / WORKSITE: | <u>DPS / Navajo Nation Fire and Rescue Services/ Shiprock, NM</u> |                    |                                     |                  |                               |
| WORK DAYS:                  | <u>Mon- Fri</u>   | REGULAR FULL TIME: | <input checked="" type="checkbox"/> | GRADE/STEP:      | <u>AR61A</u>                  |
| WORK HOURS:                 | <u>8am to 5pm</u>   | PART TIME:         | <input type="checkbox"/>            | NO. OF HRS./WK.: | <u>\$ 32,739.20</u> PER ANNUM |
| SENSITIVE                   | <input checked="" type="checkbox"/>                               | SEASONAL:          | <input type="checkbox"/>            | DURATION :       | <u>\$ 15.74</u> PER HOUR      |
| NON-SENSITIVE               | <input type="checkbox"/>  | TEMPORARY:         | <input type="checkbox"/>            |                  |                               |

**DUTIES AND RESPONSIBILITIES:**

Duties include responding to emergency situations not limited to fires, medical emergencies calls and other emergencies in accordance with applicable policies and procedures and guidelines; in emergency response to direct, coordinates emergency scene situation in the absence of the Fire Captain; administers artificial resuscitation to aid the injured and/or transports victim(s) to nearest hospital; coordinates first on-scene examination of victims or circumstance of emergency and responds to hazardous material incidents, which may include identifying chemicals, controlling fires and spills providing evacuation assistance. Firefighter duties also includes salvage and overhaul, prepares, presents, and participates in drills and conduct fire/rescue techniques. Conducts public fire safety prevention presentations, inspects buildings for life safety hazards complying with fire prevention ordinances; prepares required reports and assists with related fire prevention community activities. Maintains a journal of all activities; conducts inspections of firefighting equipment, tools, fire stations inspections, assists in maintaining community adequate water supply for firefighting and inspection of fire detection system; recruits and trains all firefighters.

**QUALIFICATION REQUIREMENTS: (Education, Experience and Training)**

**Minimum Qualifications:**

- A high school diploma/GED; a Fire Fighter Level II Certificate; three (3) years of experience in fire and rescue services, hazardous material or EMS First Responder Certificate; or an equivalent combination of education and experience.

**Special Requirements:**

- Possess a valid state driver's license and pass a physical examination and a physical agility test as required by the National Fire Standard Form 1001.
- Must have no traffic citations within the past three (3) years.
- A favorable background investigation.

*(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)*

**Special Knowledge, Skills and Abilities:**

Knowledge of fire codes relating to fire prevention, life safety codes, laws and regulations of storage, reporting and handling of hazardous materials, knowledge of fire protection, prevention methods, equipment/terminology and aware of geography of the Navajo Nation and surrounding communities. Knowledge of building construction and fire behavior, ability to operate and inspect emergency equipment, attend critical meetings in the absence of Fire Captain. Skills in preparation of emergency care equipment, rescue equipment, skills in principles and practices of emergency medical care, skills in taking action's in assessing emergency situations and making instantaneous decisions and skill in making clear concise reports. Skill in comprehending and transmitting vital information to complete reports. Complete physical examination and a physical agility test to perform duties as a firefighter as required by the National Fire Standard Form 1001 upon hire. Apply National Incident Management System (NIMS) and Incident Command System (ICS) during emergency operations.

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.***