

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOT07811348

DATE POSTED: 01/19/16

POSITION NO: 243434

CLOSING DATE: OUF

POSITION TITLE: SAFETY TECHNICIAN

DEPARTMENT NAME / WORKSITE: NDOT/Highway Safety/Western Agency, Tuba City, AZ

WORK DAYS: Monday-Friday REGULAR FULL TIME: GRADE/STEP: AB59A

WORK HOURS: 8:00am-5:00pm PART TIME: NO. OF HRS./WK.: _____ \$ 26,270.40 PER ANNUM

SEASONAL: DURATION : _____ \$ 12.63 PER HOUR

TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Provides and conducts community traffic safety awareness presentations on topics that include: Seatbelt Awareness, Child Passenger Safety, DUI/DWI Awareness, Distracted Driving, CarFit Mature Driver's Training, Defensive Driving Courses, etc. to communities within the Western Agency of the Navajo Nation. Plans, organizes and conducts outreach activities within the Western Agency by collaborating with injury prevention partners. Provides Child Passenger Safety Education and works on establishing a Car Seat Program in Western Agency. Works with local school districts to conduct presentations and school-based education programs for all-age levels with an emphasis on Teen (Youth) Drivers. Collects data and surveys for Seatbelt Usage, Distracted Driving and Child Passenger throughout the communities in Western Agency.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- An Associate's Degree in Traffic Safety, Public Health or closely related field.

Preferred Qualifications:

- One (1) year of traffic safety or public health related work experience.
- Proficient in Microsoft Office applications.
- Certification in Injury Prevention.

Special Requirements:

- Possess a valid state driver's license.
- A favorable background investigation.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of Microsoft Office Software. Knowledge of computers (desktop/laptop) and training equipment such as power point projectors) Certified Child Passenger Safety Technician. Public Speaking Skills.

<<A favorable background investigation is required>>

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.