

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DODE04417519
POSITION NO: 244374
POSITION TITLE: _____

DATE POSTED: 03/29/19
CLOSING DATE: 04/25/2019 5:00pm

Principal Social Service Representative

DEPARTMENT NAME / WORKSITE: Office of Special Education & Rehabilitation Services / Dine Education / Window Rock, AZ

WORK DAYS: <u>Monday-Friday</u>	REGULAR FULL TIME: <input checked="" type="checkbox"/>	GRADE/STEP: <u>AR62A</u>
WORK HOURS: <u>8am-5pm</u>	PART TIME: <input type="checkbox"/> NO. OF HRS./WK.: _____	\$ <u>35,755.20</u> PER ANNUM
SENSITIVE <input checked="" type="checkbox"/>	SEASONAL: <input type="checkbox"/> DURATION : _____	\$ <u>17.19</u> PER HOUR
NON-SENSITIVE <input type="checkbox"/>	TEMPORARY: <input type="checkbox"/>	

DUTIES AND RESPONSIBILITIES:

Works in collaboration and partnership with the Project Director/Program Supervisor I to co-lead the Navajo Nation Project LAUNCH grant activities by working to increase collaboration between health and mental health treatment programs on the Navajo Nation and reduce leadership and policymaking silos. Promotes the wellness of young children from birth to eight years old, by addressing the physical, emotional, social, cognitive, and behavioral aspects of their development. The goal is for children to be thriving in safe, supportive environments and entering school ready to learn and able to succeed. Provides child family centered "Infant and Early Childhood Mental Health Consultation" (IECMHC) in Early Care and education setting by support and using a coaching model with DODE, NNDSS and NNDOH to build the Navajo Nation's capacity to strengthen and enhance the healthy social and emotional development of children. Develops and provides public education in infant mental health, screening, and general maternal child health to the community, and conducts community strengthening activities, to equip caregivers to facilitate healthy growth and development in children. Provide evidence of positive impacts on young children and families when resources are focused on early childhood wellness in a culturally-appropriate and strengths-based manner. This program will foster responsive models to support and promote mental health and wellness and reduce the impacts of trauma and adversity through a public health approach. Project LAUNCH will focus on health needs of the Navajo Nation community, rather than address the health problems of individuals. Promotes building on protective factors that support resilience, wellness, and healthy development of children and can prevent later social, emotional, cognitive, physical, and behavioral problems, including early substance use. Strengthen and enhance the partnership between health and mental health organizations and departments that are part of Navajo Nation infrastructure. Develops a vision of infant mental health and prevention at NNDODE, NDSS and NNDOH to offer the organizations a sense of what to strive for to promote emotional and emotional health of all young children. Develops a Navajo Nation wide plan for systems change for addressing the needs of families of young children with mental health and wellness needs. Works with YCWAG to develop resources for families including literacy materials related to social and emotional development. Develops resources for Parent Resource Center and parent groups to promote positive infant mental health development. Travels to and attends all grantee meetings and trainings.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in Human Services, Sociology, Social Work, Psychology or related field; or an equivalent combination of education and experience.

Special Requirements:

- A favorable background investigation.
- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of children's foster care issues. Knowledge of the principles and practices of social work. Knowledge of interviewing techniques and special methods used in interviewing children. Knowledge of interrogation tactics. Knowledge of the principles and practices of social services. Skill in interviewing. Skill in developing the trust and confidence of children and the elderly. Skill in case management. Skill in crisis intervention

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.