# THE NAVAJO NATION
## Department of Personnel Management
## JOB VACANCY ANNOUNCEMENT

Requisition No: **DNR0522926** Date Posted: **02/28/11**
POSITION NO: 203074 Closing Date: **03/11/11**
CLASS CODE: 4141
POSITION TITLE **Driller Helper**
DEPARTMENT NAME: DNR/Water Resources/Technical, Construction and Operations Branch
DEPARTMENT NO: 52 WORKSITE LOCATION: Fort Defiance, AZ
WORKS DAYS/HOURS: POSITION TYPE: GRADE: N560A
Days: 5 Permanent: ☑ SALARY:
Hours: 40 Temporary: ☐ Duration ____ $ $18,470.40 Per Annum
Part-Time: ☐ No. of Hrs/Wk: 40 $ 8.88 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Performs manual tasks by assisting water well drillers in adding, positioning and replacing drill stems, castings, cables and hoses, unloads equipment from trucks and assembles casings, pipes sections using hand and power tools; tightens or loosens threaded joints between sections, using tongs, winch, or chain wrenches; guides lower end of pipe sections to or from well or bore opening; mixes drilling mud or water using power agitators; reports irregularities; assists in repairing drilling machinery pumps and derricks; digs drainage ditches, and cleans drilling floor around rig; assists in dismantling rigs; cleans, oils and lubricates machinery and equipment; loads equipment into truck; adheres to work safety regulations; assists in collecting samples for analysis; may be required to maintain drilling logs or records; attends in-service training; assists with the maintenance of materials, supplies, equipment, facilities; attends staff meetings.

**QUALIFICATION REQUIREMENTS:**
**Education and Training:**
H.S. Diploma or GED and (1) one year continuing experience in water drilling or construction work;

***(to receive full credit applicant must submit copies of transcripts, degrees, certificates, etc.)***
**Experience:**

Considerable knowledge of water well drilling methods, techniques and practices; considerable knowledge of the operation of drilling equipment and maintenance. Ability to communicate effectively with co-workers.

**Special Knowledge, Skills and Abilities:**

Considerable knowledge of water well drilling methods, techniques, and practices; considerable knowledge of the operation of drilling equipment and maintenance.

**License/Certification Requirements:**

**Must have a valid State Driver's License. Must be able to obtain a Navajo Nation Permit within 90 days of employment.**
***VETERANS PREFERENCE APPLIES***

***THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.*** ***Revised: 1-15-99***