THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

Requisition No: **DNR0122921** Date Posted: **02/28/11**
POSITION NO: 242014 Closing Date: **OUF**
CLASS CODE: 3037
POSITION TITLE: Reclamation Specialist
DEPARTMENT NAME: Division of Natural Resources/Minerals Department (Surface Mining Program)
DEPARTMENT NO: 12 WORKSITE LOCATION: Window Rock, Arizona
WORKS DAYS/HOURS: POSITION TYPE: GRADE: N660A
Days: Mon-Fri Permanent: ☑ SALARY:
Hours: 8am-5pm Temporary: ☐ Duration: $ $43,451.20 Per Annum
Part-Time: ☐ No. of Hrs/Wk: 40 $ 20.89 Per Hour

DUTIES AND RESPONSIBILITIES:
Inspection of coal mining operations and reclamation, review of surface coal mining permit application packages (PAP); and review of midterm review documents of the PAP. Conduct administrative review on surface mining operations, water quality, soil stabilization contours, revegetation, and environmental protection relative to Surface Mining Control and Reclamation Act of 1977, and its amendments (SMCRA), its regulations and the approval mining plans. Act as liaison between the U. S. Office of Surface Mining Reclamation & Enforcement (OSMRE) staff and the Navajo Nation Minerals Department. Coordinate with the U.S. Bureau of Indian Affairs (BIA), the U. S. Bureau of Land Management (BLM), other Federal and Tribal Agencies in monitoring surface disturbance and reclamation in the initiation of the long-range livestock and range management plans for the revegetated mining lands Assist in providing information and other documentation to interested parties regarding all aspects of surface mining and reclamation operations on the Navajo Nation. Willing to travel extensively for inspections, trainings, and meetings.

QUALIFICATION REQUIREMENTS:
Education and Training:
Bachelors of Science in Mining Engineering or closely related field (experience in mining and mine reclamation is essential)
(to receive full credit applicant must submit copies of transcripts, degrees, certificates, etc.)

Experience:
three (3) years of progresively responsible engineering and reclamation experience; or an equivalent combination of education, training and experience that provides the capabilities to perform the described duties. Experience in mining and/or reclamation work or environmental compliance is desirable but not required.

Special Knowledge, Skills and Abilities:
Miners Safety Training should be completed or the candidate needs to be willing to complete that training; Global Information System (GIS) knowledge; mine reclamation knowledge, be computer literate and have effective written and oral communication skills.

License/Certification Requirements:
Must possess a Valid State Drivers License

VETERANS PREFERENCE APPLIES
THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***