

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: EPA01517189 DATE POSTED: 02/26/19
 POSITION NO: 244390 CLOSING DATE: 03/11/19
 POSITION TITLE: Environmental Specialist

DEPARTMENT NAME / WORKSITE: Surface/Ground Water Protection Dept./Navajo EPA Window Rock, AZ
 WORK DAYS: Monday to Friday REGULAR FULL TIME: GRADE/STEP: AR65A
 WORK HOURS: 8:00am - 5:00pm PART TIME: NO. OF HRS./WK.: _____ \$ 45,385.60 PER ANNUM
 SENSITIVE SEASONAL: DURATION : _____ \$ 21.82 PER HOUR
 NON-SENSITIVE TEMPORARY: _____

DUTIES AND RESPONSIBILITIES:

Under the direction of the Environmental Program Manager, performs duties of considerable difficulty relating to the Cistern Project. Centers for Disease Control and Prevention conducted a study to determine the health impacts of cisterns to homeowners on the Navajo Nation. Cisterns are large storage tanks that hold drinking/domestic water and it was found that many cisterns had bacterial, viral, and fungal contamination. ES will collect water samples at cisterns, if needed; determine the health impacts, assist in the development of PERs (preliminary engineering reports); develop a database using ACCESS; attend staff meetings, conferences, seminars, workshops, and training; prepare technical reports, and periodic progress reports/charts; and performs other related duties as may be assigned from time to time by the manager. Schedules and provides public information presentations, programs and other information services to the public, community, and other interested parties.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in the Physical Sciences, Biology, Chemistry, or a closely related field; and two (2) years of experience working with environmental programs and/or projects; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of applicable Navajo Nation, state, and federal statutes, rules, regulations, policies, procedures, and directives to sufficiently use in enforcement and control of environmental related issues. Skill in conducting and undertaking scientific field investigations and research, operating a personal computer utilizing a variety of software applications, and skill in establishing and maintaining effective and cooperative working relationships with other Navajo Nation Departments, vendors, consultants, various local, state, and federal agencies, interested parties, the news media and general public. Considerable knowledge of principles and practices of civil and/or environmental engineering, hydrogeology, drinking water quality standards, public water systems, sampling and analysis of drinking water, sanitary engineering and federal/state and Navajo Nation's laws and regulations governing public water systems. Skills in communication and technical writing; use of engineering software, word-processing, database, and spreadsheet software; and Geographic Information System knowledge desired.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.