

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	<u>DSS04513360</u>	DATE POSTED:	<u>02/28/17</u>	
POSITION NO:	<u>201393</u>	CLOSING DATE:	<u>OUF</u>	
POSITION TITLE:	<u>Clinical Family Therapist</u>			
DEPARTMENT NAME / WORKSITE:	<u>Navajo Treatment Center for Children and Their Families (NTCCF) / Window Rock, AZ</u>			
WORK DAYS:	<u>Monday - Friday</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/> GRADE/STEP:	<u>AB68A</u>
WORK HOURS:	<u>8:00 am - 5:00 pm</u>	PART TIME:	<input type="checkbox"/> NO. OF HRS./WK.:	<u>56,721.60</u> PER ANNUM
		SEASONAL:	<input type="checkbox"/> DURATION :	<u>27.27</u> PER HOUR
		TEMPORARY:	<input type="checkbox"/>	

DUTIES AND RESPONSIBILITIES:

Clinical Supervision: provide individual and group clinical supervision. Supervision will entail monthly individual and group sessions with clinical providers. Plans, develops and implements comprehensive clinical treatment programs and clinical care services by incorporating psychological, indigenous and native treatment modalities and methodologies. Provides both individual and group clinical supervision to ensure the delivery of quality therapeutic services. Ensures professional staff obtain and maintain professional licensure, as required. Provides quality assurance for all patient files and makes corrective action for services provided to prevent unethical practice of psychotherapy. Completes quality assurance by reviewing treatment plans, discharge summaries and progress reports. Provides guidance and assistance to clinical staff. Provides crisis management consultation. Schedules and conducts treatment plan meetings. Direct quality improvement of services by ensuring the completion of clinical reports and forms. Assigns and evaluates clinical staff caseload. Administrative Supervision: Clinical Family Therapist plans and evaluates clinical services. Clinical Family Therapist will be responsible for the introductory, annual and exit employee performance appraisal form. Clinical Family Therapist will ensure professional, quality and ethical services are rendered to patients. Practice Responsibilities: Maintain all appropriate patient records in compliance with NTCCF policy and procedures. Adhere to Code of Ethics and the principles and standards in order to maintain valid state licensure for independent clinical practice. Cooperate with Navajo Division of Social Services and State Child Abuse Reporting. Comply with the Navajo Nation Personnel Policies and Procedures Manual. On-Call Services: Provides on-call services to clinical providers, parents, children and their families around the clock, seven (07) days a week, twenty-four (24) hours per day. Ethics: At all times will adhere to the National Association of Social Workers (NASW) Code of Ethics as they apply to the Ethical Principles and Standards and to the NASW Standards for the Practice of Case Management. Trainings: Attend trainings to obtain the latest trends and information on therapeutic treatment modalities.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Master's degree in Clinical Psychology, Counseling, Social Work or related field; and six (06) years of professional psychotherapy, counseling or social work experience, two (02) years of which must have been in a supervisory capacity. Clinical Supervision Certification.

Special Requirements:

- Possess a valid state or national licensure in one of the following: Independent Licensed Marriage and Family Therapist (LMFT), Licensed Clinical Social Worker (LCSW), Licensed Independent Social Worker (LISW), or a Licensed Professional Clinical Counselor (LPCC).
- Valid state driver's license.
- A favorable background investigation is required.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of the principle and practices of psychiatric therapy. Principles and practices of behavioral sciences, including testing, diagnostic evaluation, rehabilitative therapy and behavioral conditioning. Knowledge of case management and intervention activities. Interviewing and

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