

**THE NAVAJO NATION**  
**Department of Personnel Management**  
**JOB VACANCY ANNOUNCEMENT**

REQUISITION NO: DGS0192888

Date Posted: 02/14/11

POSITION NO: 202431

Closing Date: 02/28/11

CLASS CODE: 4175

POSITION TITLE: Electrician

DEPARTMENT NAME: Division of General Services - Facilities Maintenance Department

DEPARTMENT NO: 19 WORKSITE LOCATION: Shiprock, New Mexico

WORKS DAYS/HOURS: POSITION TYPE: GRADE: N610A

Days: Monday thru Friday Permanent:  SALARY:

Hours: 40 hour per week Temporary:  Duration: \_\_\_\_\_ \$ 28,371.20 Per Annum

Part-Time:  No. of Hrs/Wk: 40 \$ 13.64 Per Hour

**DUTIES AND RESPONSIBILITIES:**

Troubleshoots, repairs and/or replaces electric wiring lines, circuits and electrical motors; installs or extends electrical circuits for outlets for interior and exterior lighting; installs conduit and pull wires; services heating furnaces and water heaters; maintains and upgrades wires, dedicated circuits, heating and cooling equipment and junction boxes; maintains, repairs or replaces light bulbs and light fixtures; replaces bearings on motors; troubleshoots and repairs solar systems.

Maintains, repairs, and replaces ballasts, sockets, starters, outlets, and photo cells; services, installs or replaces transformers, breakers, capacitors, fuses, thermostats, heating elements, contactors, relays and heat tapes; order supplies and materials, completes work order forms, time sheets, mileage reports, and status reports; completes electrical inspections; may assist other trades in performance of duties related to plumbing, carpentry, painting, and appliance repairs; performs general maintenance duties and other duties as assigned.

**QUALIFICATION REQUIREMENTS:**

**Education and Training:**

A high school diploma or GED; Knowledge of Safety Procedures and OSHA Regulations.

**Experience:**

Two (2) years of progressively responsibility apprentice level commercial or residential electrical installation and repair experience.

**(To receive full credit for education/training applicant must submit copies of college transcript, certificates, diploma, etc.)**

**Special Knowledge, Skills and Abilities:**

Knowledge of apprentice level electrical contracting methods, practices and procedures; National Electrical Codes; Building Codes and Regulations related to electrical installation; Occupation Safety and Health Regulations and practices; Equipment, Supplies and Specialty Tools related to electrical trades and correct usage thereof; Safety skill and knowledge in the installation, repairing and replacing electrical components and wiring system; Follow National Electrical Code rules and regulations; Follow written and verbal instructions/directives; Read blueprints and electrical schematics; Establish and maintain effective communication skill with other employees and the General Public at all times. Follow all safety procedures and policies at all times. Must be able to lift heavy objects (70 pounds or more).

**License/Certification Requirements:**

Must be a Licensed Apprentice Electrician and possess a Valid State Driver's License. Some positions may require additional certifications or licenses depending on area of assignment.

**VETERANS' PREFERENCE APPLIES**

**THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.**

*Revised: 1-15-99*