

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: EPA0157439

Date Posted: 01/28/13

POSITION NO: 949856

Closing Date: 03/08/13

CLASS CODE: 3312

POSITION TITLE: Associate Civil Engineer

DEPARTMENT NAME: Surface and Ground Water Protection Department

DEPARTMENT NO: 15 WORKSITE LOCATION: Window Rock, AZ

WORKS DAYS/HOURS: POSITION TYPE: GRADE: S63A

Days: Monday-Friday

Permanent:

SALARY:

Hours: 8:00am to 5:00pm

Temporary:

Duration: _____ \$ 40,164.80 Per Annum

Part-Time:

No. of Hrs/Wk: _____ \$ 19.31 Per Hour

DUTIES AND RESPONSIBILITIES:

Under general direction of the Management of the Public Water Systems Supervision Program and the technical guidance of the Consulting Professional Engineer, performs duties of considerable difficulty relating to public water system design, sanitation engineering, environmental compliance, and enforcement activities; conducts engineering reviews of proposed design and construction inspection of new or modified drinking water facilities; permits new or renovated public water systems through the construction permit process and conducts final construction inspections; assists in conducting susceptibility assessment surveys of public water systems; assists in conducting wellhead protection activities with communities, and assists in their environmental planning efforts with regard to protecting their drinking water sources; uses Geographical Information System to generate maps using field survey data of water quality and sites of potential contamination sources that may affect drinking water wells; conducts sanitary surveys with program staff to ensure engineering integrity of systems and water quality; attends staff meetings, conferences, seminars, workshops, and training; prepares technical reports, and periodic progress reports/charts; and performs other related duties as may be assigned from time to time by the supervisor.

QUALIFICATION REQUIREMENTS:

Education and Training:

Bachelor's degree in Civil Engineering, Mining, Environmental or related engineering field.

Experience:

Must obtain the EIT within one (1) year of employment, *preferred*.

(To receive full credit for education/training, applicant must submit copies of college transcript, degree, certificates, diploma, etc.)

Special Knowledge, Skills and Abilities:

Considerable knowledge of principles and practices of civil and/or environmental engineering, hydrogeology, drinking water quality standards, public water systems, sampling and analysis of drinking water, sanitary engineering and federal/state and Navajo Nation's laws and regulations governing public water systems. Skills in communication and technical writing; use of engineering software, word-processing, database, and spreadsheet software; and Geographic Information System knowledge desired.

License/Certification Requirements:

Must have a valid state driver's license and obtain a Navajo Nation Vehicle Operating Permit within 90 days of employment.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99