THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **DNR1267509** | Date Posted: 02/11/13

POSITION NO: 204700 | Closing Date: 02/25/13

CLASS CODE: 3282

POSITION TITLE: **Zoo Maintenance Worker**

DEPARTMENT NAME: DNR/Department of Fish and Wildlife (Navajo Zoo & Botanical Park)

DEPARTMENT NO: 126 | WORKSITE LOCATION: Tse Bonito, NM

WORKS DAYS/HOURS:
Days: Mon-Fri
Hours: 8am-5pm

POSITION TYPE:
Permanent: ☑
Temporary: ☐ Duration:
Part-Time: ☐ No. of Hrs/Wk: 40

GRADE: R57A
SALARY: 20,862.40
$ 20,862.40 Per Annum
$ 10.03 Per Hour

DUTIES AND RESPONSIBILITIES:
Under supervision of Zoo Curator and Senior Zoo Maintenance Worker, this position works to:

Maintain Animal Health by following set dietary and feeding/watering schedules and feeding animals held at the facility; providing cleaning and maintenance of enclosures; maintaining animal supplies, providing animal observations to detect changes in health, and assisting .
Maintain the Facility to keep a clean, safe working environment for staff, visitors, and animals by constructing and maintaining enclosures and other structures; providing janitorial service at the facility; constructing and installing information signs; providing lawn care and weed control; providing litter control.
Provide Customer Service by providing educational tours of the facility; answering questions from visitors; and assisting in the supervision of volunteer and student workers.

QUALIFICATION REQUIREMENTS:
Education and Training:
A high school diploma or GED; and two (2) years of work experience in animal care and/or maintenace and building trades, or combination of these; or an equivalent combination of education, training and experience which provides the capabilitities to perform the described duties.

Experience:
This position requires experience in the use of the following machines and equipment: tribal vehicle (occasional); construction tools including saws, drills, welder, cement mixer (frequent); gardening tools including lawn mower, weed trimmer, shovel, rake, chainsaw (frequent).

(To receive full credit for education/training applicant must submit copies of college transcript, certificates, diploma, etc.)
Special Knowledge, Skills and Abilities:
Work requires lifting, unloading materials/supplies up to 100 lbs.; digs holes, climbs ladders, shoveling, bending and lifting in an outdoor environment. This job requires knowledge of basic carpentry and janitorial methods; knowledge of maintenance and use of power tools; skill in performing maintenance assignments; skill in maintaining effective working relationships.

License/Certification Requirements:
Must possess a valid state driver's license and ability to obtain a NN Operator's Permit within 90 days of employment.

VETERANS' PREFERENCE APPLIES
THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT. ***Revised: 1-15-99***