

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOH07515067 DATE POSTED: 02/09/18
POSITION NO: 240338 CLOSING DATE: 02/22/18
POSITION TITLE: Peer Counselor (Breastfeeding)
DEPARTMENT NAME / WORKSITE: Navajo Nation WIC Nutrition Program/Gallup, New Mexico
WORK DAYS: Mon - Fri REGULAR FULL TIME: GRADE/STEP: AI570A
WORK HOURS: 8 am - 5 pm PART TIME: NO. OF HRS./WK.: _____ \$ 22,692.80 PER ANNUM
SEASONAL: DURATION : _____ \$ 10.91 PER HOUR
TEMPORARY:

DUTIES AND RESPONSIBILITIES:

Under the direct supervision of the Breastfeeding Coordinator, performs work of moderate difficulty. Counsels, supports and encourages women, providing basic breastfeeding information. Makes routine periodic contacts with WIC pregnant and breastfeeding mothers in the WIC Clinic, and/or by telephone, home visits or hospital visits. Keeps client information in compliance confidentiality policy of the Navajo Nation and funding agency. Keeps and maintains accurate records of all contacts made with the client(s). Refers mother, according to clinic-establish protocols, to the WIC Nutritionist or Breastfeeding Peer Counselor Supervisor or Breastfeeding Coordinator, Lactation Consultant or other health professional in the community, such as mother's physician, midwife, or nurse, Public Health Programs in the community and/or Social Service agencies. Attends breastfeeding training classes to become a certified breastfeeding peer counselor. Attends programmatic meetings, conferences, and trainings to obtain information on current trends and best practices to enhance breastfeeding peer counseling.

Minimum Qualifications:

- A high school diploma/GED; and six (6) months of recent breastfeeding experience.

Special Requirements:

- Must possess a valid state driver's license.
- A favorable background investigation.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Incumbents may be required to be fluent in Navajo and English. Ability to work independently with a high level of self-motivation and to communicate effectively. Must read, write and follow oral and written instructions. Must be able to complete breastfeeding education curriculum. Must be able to operate standard office equipment and be computer literate. Work involves moderate amounts of physical effort while providing services in the clinical or office setting.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.