

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO:	<u>DOJ00611369</u>	DATE POSTED:	<u>01/25/16</u>
POSITION NO:	<u>202246</u>	CLOSING DATE:	<u>OUF</u>
POSITION TITLE:	<u>Principal Attorney</u>		
DEPARTMENT NAME / WORKSITE:	<u>Department of Justice / Office of the Attorney General / Natural Resources Unit / Window Rock, AZ</u>		
WORK DAYS:	<u>M - F</u>	REGULAR FULL TIME:	<input checked="" type="checkbox"/>
WORK HOURS:	<u>8am - 5pm</u>	PART TIME:	<input type="checkbox"/>
		SEASONAL:	<input type="checkbox"/>
		TEMPORARY:	<input type="checkbox"/>
		NO. OF HRS./WK.:	<u> </u>
		DURATION :	<u> </u>
		GRADE/STEP:	<u>AC72A</u>
			<u>\$ 91,644.80</u> PER ANNUM
			<u>\$ 40.06</u> PER HOUR

DUTIES AND RESPONSIBILITIES:

Legal work related to Navajo Nation, Federal and state environmental laws and regulations, and administrative tribunal representation of the Navajo Nation Government, as assigned by the Assistant Attorney General of the Navajo Nation Resources Unit or the Office of the Attorney General (Attorney General, Deputy Attorney General), including legal research, pleading, drafting, representation of the Navajo Nation Environmental Protection Agency in relation to hazardous waste cleanup matters such as contamination left over from past uranium mining and processing in Navajo Indian country. Other duties as assigned.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Juris Doctorate; and eight (8) years professional experience as a state licensed attorney.
- Current admission to any state bar with the intention of seeking and securing admission to the Navajo Nation Bar Association and either the Arizona, New Mexico or Utah State Bar within one (1) year of date of hire.

Preferred Qualifications:

- Current admission to the Navajo Nation Bar Association and the Arizona, New Mexico or Utah State Bar.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge and expertise concerning Navajo Nation gaming impact, business and commercial laws and regulations and law and regulations relating to the acquisition and development of real property, business site leases and business financing and in other areas of economic development. Knowledge in laws affecting the Navajo Nation Economic/Community Developments; federal Indian law; legal research methods and techniques methods and techniques. Must have skills in analyzing and organization facts; evidence and precedent; in preparing and presenting legal opinions; in presenting material and develop and appropriate argument or defense; in verbal and written communication; skill in stablishing and maintaining effective working relationships

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.